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AUGUST						
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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, July 26, 2023, 9:00 a.m.

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

or via Zoom Meeting:

<https://us06web.zoom.us/j/89930070422?pwd=aDA0eEFqSHJYNzJMVjZvWmdWMVlKUT09>

Meeting ID: 899 3007 0422

Passcode: 932319

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 899 3007 0422

Passcode: 932319

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF MINUTES: JULY 10, 2023 WORKSHOP AND JULY 12, 2023 REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
23-035	MEP Lake Elmo	Lino Lakes	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer’s Findings and Recommendations, dated July 18, 2023.

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Rice Creek Watershed District's Response Letter - Columbus Wetland Credit Request (Nick Tomczik)
2. City of Roseville – Ramsey County Ditch 4 (RCD 4) Basic Water Management Project Reimbursement #7 (Nick Tomczik)
3. Check Register Dated July 26, 2023, in the Amount of \$204,018.82 and July Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Minnesota Pollution Control Agency Resiliency Grant Presentation (Kendra Sommerfeld)
2. Staff Reports
3. August Calendar
4. Administrator Updates
5. Manager's Update

**APPROVAL OF MINUTES: JULY 10, 2023 WORKSHOP AND
JULY 12, 2023 REGULAR MEETING**

Draft

For Consideration of Approval at the June 28, 2023 Board Meeting.
Use these minutes only for reference until that time.

RCWD BOARD OF MANAGERS WORKSHOP

Monday, July 10, 2023

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:00 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Jess Robertson, Marcie Weinandt, Steve
3 Wagamon

4 Absent:

5 Staff: Administrator Nick Tomczik, Technician/Water Resource Specialist Molly Nelson;
6 Technician/Inspector Terrence Chastan-Davis (video-conference), Office Manager Theresa Stasica

7 Consultants: District Engineer Chris Otterness-Houston Engineering, Inc., District Attorney Chuck
8 Holtman-Smith Partners

9 Visitors via video-conference: City of Columbus Mayor Jesse Preiner and Council Member Janet Hegland

10

11 **City of Columbus Letter - Wetland Credit Request**

12 The Board discussed with staff, District Attorney Holtman, and District Engineer Otterness the City of
13 Columbus's request to reserve wetland credits from the District's Browns Preserve wetland bank to be used
14 on development or transportation projects within the City of Columbus. The City of Columbus based this
15 request on an MOU signed on October 15, 2009, between the MN DNR, RCWD, Anoka County, Washington
16 County, and the City of Columbus. The Board by majority consensus directed staff, assisted by District
17 Attorney Holtman, to draft a letter to the City of Columbus that states that the MOU and conference
18 minutes don't establish a commitment about reserving wetland credits, and notes that the City already has
19 benefited substantially from the bank, in that 18.2 of the 20.4 wetland credits used to date by the District
20 have been used on drainage projects in the City of Columbus. It was noted also that the District may be
21 limited in its ability to sell credits by the banking cooperative agreement with the Hairs, and recognized that
22 the District needs to be aware of the extent to which remaining wetland credits are reserved for other
23 obligations. The managers would like to make it clear to the City that when it has a specific need, it may
24 request wetland credits and the District can consider that request. Staff will bring the draft letter to the
25 Board for further discussion and action.

26

27 **Water Quality Grant Program Update**

28 Technician/Water Resource Specialist Nelson provided a presentation to the Board on the Water Quality
29 Grant Program. The Board discussed with staff the current and future program budgeting needs for
30 conservation district technical services agreements, current projects, and potential increase to mini-grant
31 program grant funding. The current watershed management plan (WMP) includes a program estimated
32 expenditure. A WMP minor amendment may be necessary for any future budget increases. Board

33 consensus was that increase in a program’s budget may be reasonable under a program’s documented
34 benefit and cost effectiveness.

35

36 **2024 Draft Budget Trends**

37 Administrator Tomczik reviewed and discussed with the Board the 2024 budget items and associated trends
38 of program needs. Staff will provide a draft budget for review at their upcoming workshop supporting the
39 items as discussed.

40

41 The Board discussed the district-wide tax rate and estimated taxable market values. The Board would like
42 staff to provide information for future discussion and understanding.

43

44 Manager Weinandt provided an investment update and distributed a listing of CD’s purchased to date under
45 the Board’s consensus direction. She discussed expanding the 2nd meetings check register approval to
46 include the review/approval of financial statements. The Board agreed to the agenda item title change and
47 directed staff to continue sending monthly credit card accounts payable registers.

48

49 **Administrator Updates**

50 Administrator Tomczik stated the Board will be receiving a MN Watersheds survey, staff are providing
51 comments on BWSR’s Strategic Plan, and an update on recent PMA CD purchases.

52

53 The workshop was adjourned at 11:27 a.m.

DRAFT

1
2 For Consideration of Approval at the July 26, 2023 Board Meeting.
3 Use these minutes only for reference until that time.
4

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, July 12, 2023

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, 2nd Vice-Pres. Steve Wagamon,
Treasurer Marcie Weinandt, Secretary Jess Robertson

Absent: None

Staff Present: District Administrator Nick Tomczik, Permit Coordinator/Wetland Specialist Patrick Hughes,
Lake & Stream Program Manager Matt Kocian, Public Drainage Inspector Ashlee Ricci,
Technician/Inspector Terrence Chastan-Davis, Public Drainage Inspector Tom Schmidt, and
Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); District Attorney
Chuck Holtman from Smith Partners

Visitors: None

SETTING OF THE AGENDA

District Administrator Tomczik requested the additional of Action Item #2 - ACD 53-62 Main Trunk Repair
Update – Allocation of Additional Funds.

***Motion by Manager Wagamon, seconded by Manager Weinandt, to approve the agenda as revised.
Motion carried 5-0.***

READING OF THE MINUTES AND THEIR APPROVAL

***Minutes of the June 28, 2023, Board of Managers Regular Meeting. Motion by Manager Robertson,
seconded by Manager Weinandt, to approve the minutes as presented. Motion carried 5-0.***

36 **CONSENT AGENDA**

37 The following items will be acted upon without discussion in accordance with the staff recommendation and
38 associated documentation unless a Manager or another interested person requests opportunity for discussion:

39 **Table of Contents-Permit Applications Requiring Board Action**

40 No.	40 Applicant	40 Location	40 Plan Type	40 Recommendation
41 23-019	41 DIY-A Estates LLC	41 Columbus	41 Final Site Drainage Plan	41 CAPROC 7 items

42 *It was moved by Manager Wagamon and seconded by Manager Weinandt, to approve the consent*
43 *agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer’s Findings*
44 *and Recommendations, dated July 3, 2023. Motion carried 5-0.*

45 **OPEN MIC/PUBLIC COMMENT**

46 None.

47 **ITEMS REQUIRING BOARD ACTION**

48 **1. Consider Draft Watershed Management Plan Amendment for Centerville Lake Internal Load**
49 **Management Project (Matt Kocian)**

50 Lake and Stream Program Manager Kocian explained that there had been frequent algae blooms on
51 Centerville Lake and gave a brief overview of the studies that had been completed that suggest that
52 internal phosphorus loading, specifically sediment phosphorus release, is a likely driver of the
53 blooms. He reviewed the projected cost of an alum treatment and noted the possibility of a BWSR
54 Clean Water Fund grant as well as the creation and use of a Water Management District (WMD) to
55 fund a portion of the project cost. He stated that at the June Board meeting the Board had directed
56 staff to proceed with an amendment of the District’s Watershed Management Plan (WMP) to
57 incorporate details of the proposed project and to provide for the formation of the WMD. He
58 explained that he would like to slightly modify the plan to proceed via two separate WMP
59 amendments: first, edit the Capital Improvement Plan (CIP) language to add project details, and
60 then add the Water Management District in early 2024. He noted that the CIP language could be
61 done quickly and would be able to be completed before the BWSR Clean Water Fund grant
62 application is due.

63
64 Manager Waller stated that he understands the proposed amendment to the CIP language but was
65 concerned that the additional amendment related to the taxing district would not happen for some
66 time.

67
68 Lake and Stream Program Manager Kocian explained that they were initially proceeding with the
69 idea that the special tax district needed to be in place as this project is being planned, however, it is
70 really a 10 year special tax district, so the revenue that would be coming in would initially be rather
71 minor and whether they would begin collecting revenue in 2024 or 2025 will not really matter.

72

73 Manager Waller expressed concern about the Water Management District getting lost and
74 forgotten.

75
76 District Engineer Otterness stated that he understood the concerns being expressed by Manager
77 Waller but explained that the Water Management District charges must be certified at the counties
78 by September 30th of each year, and as such the timing of this process made certification of the
79 charge infeasible for this tax cycle . He noted that RCWD has certified other WMD charges at
80 various times of the year and that staff will make sure this step will not be missed.

81
82 Manager Waller explained that he was not trying to delay any portion of the project but wanted to
83 ensure that, since it was being split in two, that part of it was not forgotten.

84
85 President Bradley explained that he lives on Bald Eagle Lake which has benefitted from this same
86 type of program and noted that the landowners understand that they share in the benefits of this
87 program but also have to share the costs.

88
89 Lake and Stream Program Manager Kocian stated that an added benefit of waiting a bit on the Water
90 Management District is the District will know whether or not they will be awarded the grant so they
91 will be able to hone the potential charges better as well.

92
93 Manager Weinandt asked what specific grant he was referring to.

94
95 Lake and Stream Program Manager Kocian explained that this is the Clean Water Funds Projects and
96 Practices Competitive Grant and not the Watershed Based Implementation Funding.

97
98 ***Motion by Manager Waller, seconded by Manager Bradley, to proceed with an amendment to the***
99 ***District's Watershed Management Plan, incorporating the attached draft language into Section***
100 ***4.3.10, and incorporating recently completed diagnostic studies as a new appendix. Staff are***
101 ***instructed to begin the minor amendment process. Motion carried 5-0.***

102
103 **2. ACD 53-62 Main Trunk Repair Update – Allocation of Additional Funds**

104 Public Drainage Inspector Ashlee Ricci stated that last year, the Board approved Resolution 2022-09
105 awarding the contract for the repair of ACD 53-62 to US SiteWork, Inc. with the District
106 Administrator authorized to sign for change orders not to exceed 10% of the contract price. She
107 noted that to date, there have been 4 change orders that have been issued. She explained that as
108 tree clearing has progressed, they have observed severe bank sloughing, so in order to prevent
109 further bank loss and erosion, it is necessary to install sheet piling which will increase the contract
110 price by about \$7,800. She reviewed the estimates for the cost to address gates and site restrictions
111 and noted that following consultation with the District Engineers, staff recommends that the Board
112 authorize the use of additional funds in the amount of 4% of the original contract price.

113

114 District Administrator Tomczik asked for clarification about the gate project not being part of the
115 repair project.

116
117 Public Drainage Inspector Ricci explained that it was not originally contemplated in the original
118 contract price and was intended to be handled separately. She stated that because there is a
119 contractor on site, it will be efficient in execution and save the District quite a bit of money.

120
121 ***Motion by Manager Weinandt, seconded by Manager Robertson, to authorize the District***
122 ***administrator to sign task/change orders increasing the contract price in an aggregate net***
123 ***amount not to exceed 14% of the original contract price (\$52,078.24) to address unforeseen***
124 ***conditions or omissions discovered as the project progresses; this is an increase of 4% (\$15,000.00)***
125 ***from Resolution 2022-09.***

126
127 Manager Robertson asked if the City of Circle Pines was fine with the vacation of the original right-
128 of-entry agreement.

129
130 Public Drainage Inspector Ricci explained that this did not vacate that agreement, but would fulfill
131 it. She stated that the agreement required that the District install a gate to restrict access to the
132 site and this was something that has been planned and accounted for. She reiterated that because
133 there is a contractor on site, they were intending to just use it as part of the project and noted that
134 it was in line with what was agreed to with the City of Circle Pines.

135
136 ***Motion carried 5-0.***

137
138 Manager Weinandt asked if Public Drainage Inspector Ricci could give an update on how things are
139 going.

140
141 Public Drainage Inspector Ricci stated that they are back up and running and much of tree clearing
142 has been completed. She noted that there is a small section left closer to Lexington Avenue and
143 noted that there has been some lingering malfunctions with the equipment following the accident
144 but substantial completion is still on track for early August.

145
146 Manager Weinandt noted that she came into the park and was very impressed with how the
147 contractor was able to get in and get the ditch cleaned.

148
149 Public Drainage Inspector Ricci agreed that they have done a good job and noted that they have
150 smoothed off piles that have been excavated and some have already been seeded. She explained
151 that she feels that this is looking a lot neater than some of the District's other ditch projects.

152
153 Manager Weinandt stated that she felt that this project was a challenge due to the tight quarters
154 and its proximity to a residential area.

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District Engineer Otterness stated that it is important to note that there will be work beyond the substantial completion date in order to stabilize the site and noted that it will take while for vegetation to get established.

- 3. Check Register Dated July 12, 2023, in the Amount of \$74,591.47 Prepared by Redpath and Company**
Motion by Manager Weinandt, seconded by Manager Wagamon, to approve check register dated July 12, 2023, in the Amount of \$74,591.47 as prepared by Redpath and Company. Motion carried 5-0.

ITEMS FOR DISCUSSION AND INFORMATION

- 1. Lennar/ACD55 Update Watermark Letter Sent 5/26/2023**

Technician/Inspector Terrence Chastan-Davis stated that the District had sent a compliance letter to Lennar on May 26, 2023. He noted that the District then held a meeting with the developer to discuss the situation and agree on a potential resolution. He stated that they have confirmed that the as-built data was correct so the next step will be to update the District model.

President Bradley asked if it had been confirmed that there was no drainage.

District Engineer Otterness stated that they have affirmed that portions of the tile realignment were installed were installed dead flat. He stated that just because they are flat does not mean that they won't provide capacity because they still get a certain amount of pressure pushing the water forward. He stated that what the District Engineer will confirm with the model is whether those sections that are flatter will have any significant impact on the function of the drainage system.

Manager Waller stated that he feels that sooner or later the city will take this over as part of their stormwater plan, so he would like to see them involved sooner rather than later.

Public Drainage Inspector Tom Schmidt stated that the city has been involved and are aware of the desire for the eventual change over or transfer to them. He stated that he believes that they would also concur that they would like to see it resolved in an expedient manner.

District Administrator Tomczik stated that his understanding is that the City of Lino Lakes intends to have a separate system that they are developing for projects in the area, specifically the east side of 35W. He stated that the system is not yet in place and has no definitive schedule known to the District. He stated that it will functionally replace the public drainage system and noted that whether that is 'taken over' by the city or abandoned remains to be seen because the city's system is not yet functioning. He reminded the Board that this is a compliance matter.

Manager Weinandt asked about the response from the developer that was received on July 6, 2023.

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Technician/Inspector Chastan-Davis clarified that their response was that they had investigated and confirmed the 'as-built' condition.

President Bradley stated that his understanding was that they had confirmed that the District concerns are accurate and now they need to find out if the concerns are meaningful.

Public Drainage Inspector Schmidt clarified that the request to them was to confirm their survey and not to confirm the correctness of their profile.

District Administrator Tomczik stated that staff will likely convey to Lennar the invoice that will be received from Houston Engineering.

President Bradley stated that he feels it is important that they continue to send the message that when someone comes and promises the District that they will do something, that they, in fact, do it.

2. MN Watersheds Requests for Resolutions Packet

District Administrator Tomczik gave an overview of the MAWD resolution process. He noted that District staff is looking for Board input on the potential resolutions.

President Bradley stated that last year, the Board had supported increased flexibility in the open meeting law and had put forth a proposal where they could participate remotely up to three times per year. He referenced page 35 of the packet resolution 2021-03 Support Increased Flexibility in Open Meeting Law and noted that he was surprised to see that it is there because he thought it had been voted down. He requested staff review this language with the proposal sent last year.

District Administrator Tomczik stated that staff is seeking direction and noted that President Bradley had raised a good question and he will look into it with MN Watersheds. He referenced page 37 of the packet and outlined his recommendation for Resolution 2018-08 Reinforce Existing Rights to Maintain/Repair 103E Drainage Systems. This resolution is due to sunset on 12/31/23.

Manager Weinandt suggested that they look at having a resolution about metro watershed efforts in bonding. She asked if it would make sense to ask MN Watersheds to support metro bonding efforts and suggested that the Board think about this issue.

Manager Waller stated that he does not want to confuse the District receiving help from the legislature through the State bonding mechanism rather than the District bonding itself and noted that he was not sure a resolution was needed for that. He stated that he believed that there will be another bonding bill and noted that he believed that it was never too early to start working on this sort of thing at the local level.

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District Administrator Tomczik stated that for funding of RCD 2, 3, and 5 the District put forth the effort of engaging with the elected officials. He noted that it was a very busy session and were asked to come back when they could give it the appropriate attention. He explained that he believed that they gave the District a November timeframe so he believes that they can begin the work to maintain themselves on the radar in order to see what State funding or bonding dollars that they may be able to obtain for this project.

Manager Waller suggested that the Board think about a resolution related to Chapter 103D. He stated that he believed that there was a portion of that law that says that metro watershed districts can increase the capacity of their drainage ditches for stormwater. He asked if the District could have a resolution that would say something, similar to the one referenced earlier by District Administrator Tomczik, for Chapter 103D that specifies an WCA exemption for the replacement or mitigation of any wetlands that result from increasing the capacity of the ditches.

Manager Wagamon stated that they had a bill a while back with the DNR that was pulled which was on this same subject. He suggested that the District could pull that information out and take a look at it again because he knows that they did a lot of work on it at the time.

Manager Waller stated that he thinks that is a good idea and explained that he felt the District needed to do something that will allow them to have an exemption from the mitigation costs of the wetlands.

District Attorney Holtman suggested that he have a conversation with Manager Waller following the meeting in order to look at the details related to what he is thinking about. He stated that the District has the legal authority to undertake the type of work he was referring to, but he stated that he would like to have additional discussion in order to understand Manager Waller's idea.

District Administrator Tomczik reviewed the Board discussion and explained that staff will check into the issues discussed, including the past resolution regarding public meeting law, the comments by Manager Waller for a potential resolution, as well as drainage rights.

3. District Engineer Update and Timeline

President Bradley noted that he found the bar graph that was included to be exceptionally helpful information.

4. Administrator Updates

District Administrator Tomczik stated that at the June 14, 2023 meeting, the Board approved ACD 10-22-32 and clarified that staff understands that to mean that the District will utilize some funds in wetland delineation. He noted that the Board briefly discussed the major effort to repair the public drainage system. He stated that the District is moving from the repair of the system, something

278 specific in statute, to the maintenance obligation that they have once they are repaired. He stated
279 that after years of a immature drainage system program, the District in the last 10 years or so taken
280 on addressing the systems. He stated that they have paid for costs of cleaning or replacing culverts
281 that were not consistent with the system's as the as-built condition. He explained that as they
282 move from repair into maintenance, the District is affirming their administration of 103E that those
283 parties crossing the system, are responsible for their culverts, where historically, under repair, the
284 District may have done that and absorbed the costs.

285
286 Manager Waller noted that the District has not always been consistent in this policy.

287
288 District Administrator Tomczik explained that each of these situations have had unique
289 circumstances that are identified individually.

290
291 Manager Waller stated that he believes it has been both ways and can see the need for clarity.

292
293 Manager Weinandt stated that she feels this might be an opportunity for some communication with
294 all the partners and celebrate that they have completed repairs on the ditch and are moving into
295 the maintenance phase and those costs will be shared, when appropriate.

296
297 Manager Wagamon stated that he would just say that they need to make sure that they are 'done'
298 before that is communicated.

299
300 District Administrator Tomczik noted that the website is moving along nicely and will have a nice
301 format for posting this type of information. He noted that they can also consider including it in the
302 city-county partner update.

303
304 **5. Managers Update**

305 Manager Waller stated that Forest Lake has received a large grant that they will use for the library
306 and other area projects. He stated that the Forest Lake Administrator has stated that he would like
307 to stay in communication with District Administrator Tomczik regarding their partnership.

308
309 Manager Weinandt reminded the Board of the Metro Watershed meeting that will be held on July
310 18, 2023 and noted that there was discussion at the last meeting about a metro watershed lobbying
311 effort.

312
313 President Bradley stated that the upcoming lobbying efforts related to RCD 2, 3, and 5 have been
314 on the periphery of his mind and explained that he intends to sit down and work with staff to come
315 up with a game plan. He stated that he believes that they already have most of the supporting
316 materials and thinks that perhaps the Board can discuss it in a workshop setting and then perhaps
317 volunteer to reach out to various connections and representatives.

318

319 Manager Waller stated that he has more faith in the ability of his colleagues than he does in the
320 services of a paid lobbyist.

321
322 District Administrator Tomczik stated that he appreciates the efforts of the Board heading in this
323 direction. He stated that there are a number of grant opportunities that may be applicable to the
324 RCD 2, 3, and 5 project.

325
326 Manager Weinandt noted that the Metro Watershed meeting will be on-line only at 7:00 p.m. on
327 July 18, 2023.

328
329 **ADJOURNMENT**

330 ***Motion by Manager Robertson, seconded by Manager Waller, to adjourn the meeting at 10:17 a.m.***
331 ***Motion carried 5-0.***

332

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
23-035	MEP Lake Elmo	Lino Lakes	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated July 18, 2023.

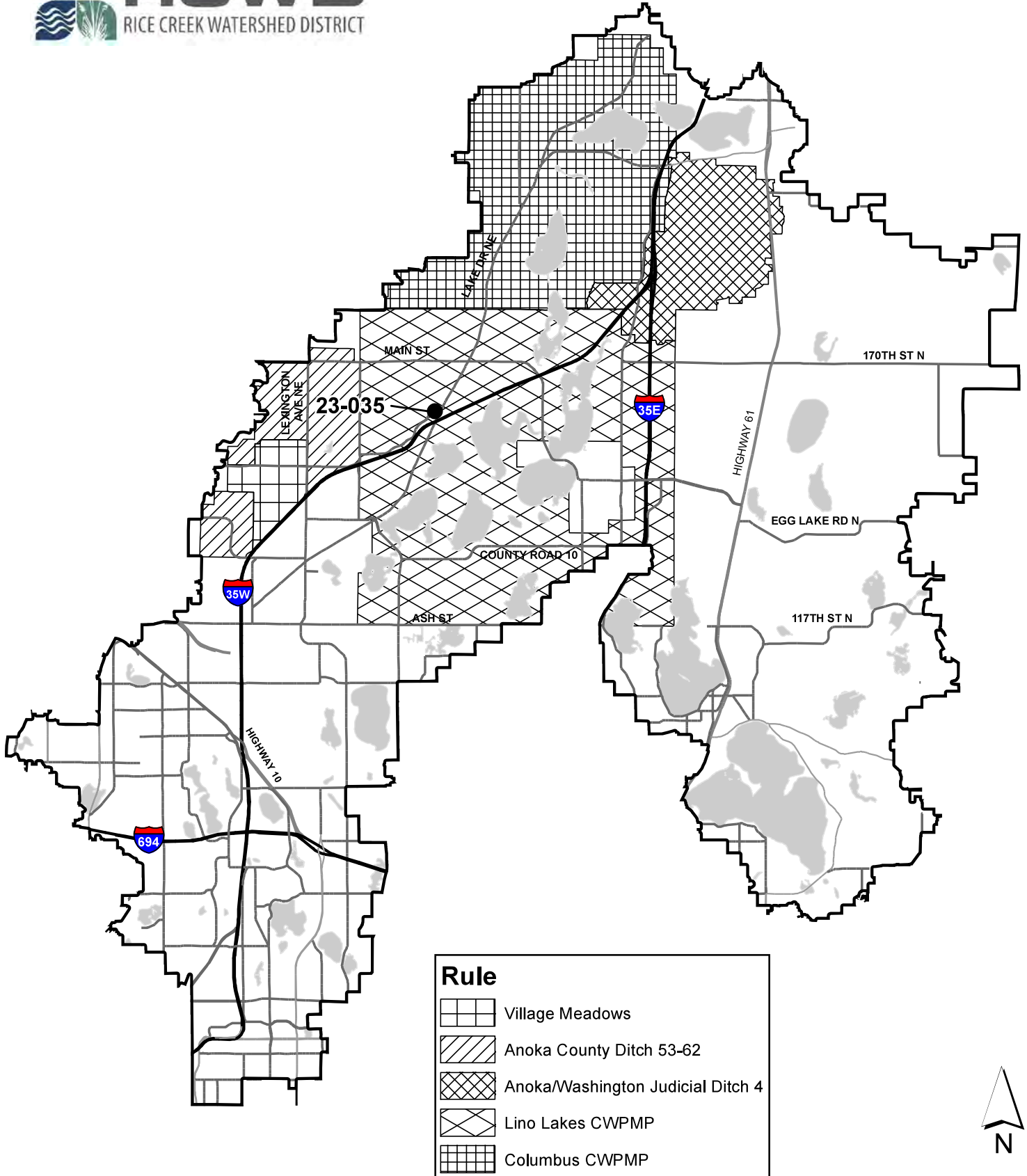
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**






July 26, 2023

It was moved by _____ and seconded by _____
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer’s Findings and Recommendations, as contained in
the Engineer’s Findings and Recommendations, as contained in the Engineer’s Reports
dated July 18, 2023.

TABLE OF CONTENTS

Permit Application Number	Applicant	Page	Recommendation
	Permit Location Map	17	
23-035	MEP Lino Lakes, LLC	18	CAPROC



Rule	
	Village Meadows
	Anoka County Ditch 53-62
	Anoka/Washington Judicial Ditch 4
	Lino Lakes CWPMP
	Columbus CWPMP



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

23-035

Permit Application Name:

Milestones Education Daycare Center

Applicant/Landowner:

MEP Lake Elmo
Attn: Jeremy Spaude
6004 Pelican Way
College Grove TN 37046
Ph: 612-501-1493
jeremy_nslc@yahoo.com

Permit Contact:

SISU Land Surveying
Attn: Curt Kallio
2580 Christian Drive
Chaska MN 55318
Ph: 612-418-6828
curt@sisuland.com

Project Name: Milestones Education Daycare Center

Purpose: FSD – Final Site Drainage; Develop daycare center and ponding.

Site Size: 3.93± acre parcel / 2.00 ± acres of disturbed area; existing and proposed impervious areas are 0 ± acres and 0.98 ± acres, respectively

Location: Parcel between Lilac St and Apollo Dr, Lino Lakes

T-R-S: SW ¼, Section 8, T31N, R22W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:
 - (b) Tabulation of the construction implementation schedule.
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
 - (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).
 - (i) A Storm Water Pollution Prevention Plan for projects that require an NPDES Permit.

Administrative

2. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Ensure that:
 - The datum is labeled
 - The infiltration emergency overflow elevations are labeled
 - The pipe size going from the south infiltration basin to the north infiltration matches the updated HydroCAD report

3. The applicant must pay the deferred Water Management District Charges associated with this parcel. These charges were previously noticed to the landowner in conjunction with a public hearing which established the charges to be due upon development or redevelopment of the parcel. The charges are subject to change during the 12-month CAPROC term of this permit application. Therefore, the applicant must contact the District prior to submitting final payment to verify the amount to be paid to the District.

PID: 083122340021
Amount: 236.39
RCWD Fund: 80-04 (ACD 10-22-32)

4. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Lino Lakes).
5. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
6. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
7. The applicant must submit a cash surety of \$3,500 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The surety is based on \$1,500 for 2.0 acres of disturbance and \$2,000 for 3,913 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.

Exhibits:

1. Plan set containing 10 sheets dated 5-18-2023 and received 5-24-2023.
2. Permit application, dated 5-24-2023 and received 5-24-2023.
3. Updated Stormwater Calculations, dated 7-5-2023 and received 7-5-2023, containing narrative, drainage maps, geotechnical report, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
4. Stormwater Calculations, dated 5-18-2023 and received 5-24-2023, containing narrative, drainage maps, geotechnical report, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.

Findings:

1. Description – The project proposes to construct an educational daycare center on a 3.93± acre parcel located in Lino Lakes. The project will increase the impervious area from 0± acres to 0.98± acres and disturb 2.00± acres overall. The site will drain runoff to the north infiltration basin and from there it will leave the site going north and then west via storm sewer along Apollo Drive, where it will enter the stormwater pond northwest of the Apollo Drive and Lilac Street intersection, where it eventually drains to the Resource of Concern, Marshan Lake. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.

2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF*
Surface infiltration basin north	North region of property	Rip-rap, stilling basin	6,098± cubic feet below the outlet	908.5
Surface infiltration basin south	South region of property	Grass strip	1,306± cubic feet below the outlet	910.0

*Approximate. Applicant to label on final plans.

Soils on site are primarily silty sands and gravelly sands (HSG A and B) soils. Infiltration is considered feasible and required to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the new/reconstructed area (0.98± acres) for a total requirement of 3,913± cubic feet. The applicant has indicated that the infiltration basins were built with the intent to use the capacity in the future. Future use is subject to rules in place at the time of the permit application and the appropriate amount of water must reach each basin.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 0.45 inches per hour. The borings show no indication of a seasonal high water table. The project is not located within a DWSM area. The applicant has treated 97% of the project area. Additional TSS removal is not practicable. Otherwise, the applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(a).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
North Apollo Drive Storm Sewer	0.6	0.4	2.7	2.6	9.3	8.2

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, inlet protection and rip rap. The project disturbs more than 1 acre; an NPDES permit is required. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Marshan Lake which is impaired for nutrients.
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements.
9. Previous Permit Information – No previous permit information was found for this site.

I assisted in the preparation of this report under the supervision of the District Engineer.

 07/18/2023

Griffin McComas, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

 07/18/2023

Katherine MacDonald, MN Reg. No 44590



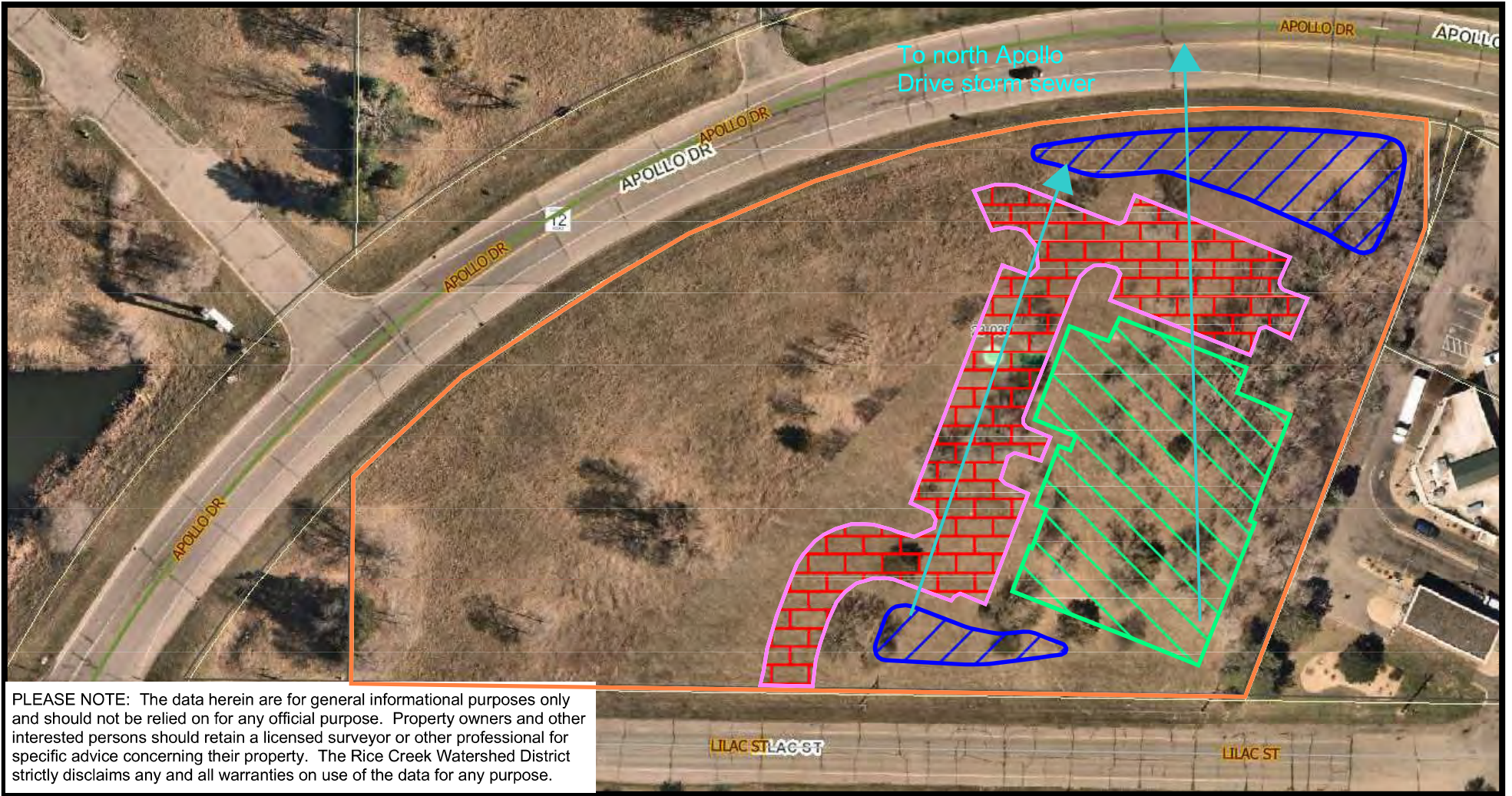
Project Location -
Milestones Education
Daycare Center

Legend

 Project Location

 Public Ditch - Open Channel





PLEASE NOTE: The data herein are for general informational purposes only and should not be relied on for any official purpose. Property owners and other interested persons should retain a licensed surveyor or other professional for specific advice concerning their property. The Rice Creek Watershed District strictly disclaims any and all warranties on use of the data for any purpose.

Legend

-  Building
-  Parking Lot
-  Drainage Arrow
-  Project Location
-  Infiltration Basin



ITEMS REQUIRING BOARD ACTION

1. Rice Creek Watershed District's Response Letter - Columbus Wetland Credit Request (Nick Tomczik)



MEMORANDUM
Rice Creek Watershed District

Date: July 18, 2023
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: City of Columbus Wetland Credit Request – RCWD Response

Introduction

The City of Columbus submitted a letter requesting wetland mitigation credits. The District Board directed drafting a formal response for Board consideration. This is that effort.

Background

The RCWD Board is considering a response to the City of Columbus regarding its request for reservation of wetland credits for its use. Bill Griffith, City attorney, presented the City’s request at the Board’s April 26, 2023 regular meeting and a June 27, 2023 letter followed up on that discussion. District Board members have reviewed the documents, and other related materials. The Board discussed the matter at its July 10, 2023 workshop, and came to consensus on content in drafting a formal response.

Staff Recommendation

District staff recommend consideration of the draft letter’s content to respond to the City of Columbus.

Proposed Motion

Manager _____ moves to authorize the Board President, to sign the letter of response, seconded by Manager _____.

Attachment

Draft RCWD letter of response to Columbus

Dear Mayor Preiner, Council Members:

The City of Columbus (“City”) has requested that the Rice Creek Watershed District (“District”) enter into an agreement for the purpose of reserving wetland bank credits for the City’s use. The District Board of Managers (“Board”) has reviewed that request and has concluded there is an insufficient basis to enter into such an agreement.

First, the terms upon which an agreement would be based have never been presented to the District. Second, while there may have been a basis to grant the City some access to wetland credits at the time the issue was discussed in 2009, since then, the District has conducted a number of projects beneficial to the City. Those projects used far more wetland credits than the City potentially would have requested in 2009. Third, any request by the City for wetland credits funded by the District would need to be consistent with the District’s Water Management Plan.

The City’s request cites to an October 15, 2009 memorandum of understanding (MOU) signed by the City, the District, Anoka and Washington Counties, and the Minnesota Department of Natural Resources (MnDNR). The MOU, in turn, followed a conference among these parties, as well as the City of Forest Lake and the Minnesota Department of Transportation, that occurred on September 22, 2009. The April 6, 2023 letter from Bill Griffith, City attorney, on behalf of the City attached the facilitator’s minutes of that conference, which are quite detailed. The conference sought to coordinate among the parties certain actions necessary to proceed on several public projects, including improvements of County Roads 83 and 23 by, respectively, Washington and Anoka Counties, District repair of Anoka County Ditch (ACD) 15 and Judicial Ditch (JD) 4, and MnDNR land transactions in administration of its Wildlife Management Area (WMA) holdings.

Mr. Griffith presented the City’s request for an MOU at the Board’s April 26, 2023 regular meeting, which was attended by several of you and by the City Administrator. Mr. Griffith wrote again on June 27, 2023 to follow up that discussion. District Board members have reviewed the relevant documents, and other contemporaneous materials. With the input of the District administrator, engineer and counsel, the Board discussed the matter at its July 10, 2023 workshop, and its July 26, 2023 regular meeting.

The Board finds that the events of 2009 produced no specific understanding between the City and the District as to wetland credits, and no specific District commitment to make credits available to the City. More specifically:

- To our knowledge, the only representation made, or document signed, with authority of the Board is the MOU referenced above. The MOU was not a legally binding document, but simply a statement of the parties’ mutual, good faith intent. And the MOU, notably, is silent on the subject of a District wetland bank or a City interest in obtaining credits from such a bank.
- In the conference minutes, the facilitator and the District administrator, Doug Thomas, do cite a City interest in credits from a wetland bank the District might construct. But there was, as well, ample reference to other benefits the City expected from the projects being discussed, including flood reduction for certain land within the City, improving developable land within the City, and maintaining WMA access. To the extent we consider the conference to have created, even

informally, mutual commitments between the City and District, the minutes suggest there were other definite benefits to the City expected from the projects in question, to justify the limited role the City was asked to play to allow those projects to move forward.

- Nowhere, then or now, is there any detail as to: (1) how many credits the City is requesting; (2) the meaning of the term “reserve”; (3) the price the City would pay for the credits ; or (4) the purpose for which the credits may be used.

Nor is it possible to evaluate the City’s current request based on the conditions as they existed in 2009. The goal of the City as referenced in 2009 appears to have been to obtain a benefit from the Brown’s Preserve wetland bank that the District contemplated creating using land that the MnDNR was to sell to the District. The District created the Brown’s Preserve using District resources, including District-wide ad valorem taxes, with no contribution from the City. The bank produced 60.86 credits, and the District has used 20.56 of these to date. Of these 20.56 credits, 18.23 were used for the repair of public drainage systems JD 4, ACD 15, ACD 10-22-32 and ACD 46, all partially or wholly within the City. Using those credits allowed the District to repair these ditches at a lower cost to the residents of the City and provided the City significant economic development opportunities. These 18.23 credits have provided the City with a substantial financial benefit.

If the City, either now or in the future, brings a specific request to use wetland credits from the Brown’s Preserve bank, the District would, in good faith, evaluate that request considering at least the following criteria: the number of credits requested; the number of credits available; the existing known and anticipated needs of the District for credits; whether the City is offering to pay market or other value for the credits; and the purpose for which the credits would be used.

It is a priority of our Board to maintain a strong and cooperative relationship with the City, as with all of our local units of government and other public partners. The District is always prepared to work collaboratively with the City to pursue mutual public goals, and to assist the City in ways that lie within the District’s purposes and authority.

Yours truly,

Michael Bradley
President, Board of Managers

ITEMS REQUIRING BOARD ACTION

2. City of Roseville – Ramsey County Ditch 4 (RCD 4) Basic Water Management Project Reimbursement #7 (Nick Tomczik)

MEMORANDUM
Rice Creek Watershed District



Date: July 17, 2023
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: City of Roseville – Ramsey County Ditch 4 (RCD 4) Basic Water Management Project Reimbursement #7

Introduction

The District needs to transfer the first half 2023 RCD 4 Water Management District (WMD) settlement from Ramsey County to the City of Roseville.

Background

The City of Roseville completed the project in 2021; converting the open ditch to pipe and transferring it to Roseville. The project agreement required RCWD payment of WMD collected charges to Roseville. RCWD recently received 1st half 2023 RCD4 WMD settlement totaling \$45,021.27 plus \$19.67 penalty and interest from Ramsey County totaling \$45,040.94. These funds need to be transferred to the City of Roseville.

This payment will bring our WMD reimbursement for this project to \$408,394.80. Our ad valorem reimbursement has been fully paid to the City, leaving a total of \$41,605.20 in WMD funds remaining (yet to be collected).

Staff Recommendation

District staff recommends that \$45,040.94 in RCD 4 WMD funds be issued to the City of Roseville pursuant to the project agreement between the City and RCWD.

Proposed Motion

Manager _____ moves to approve the RCD 4 WMD reimbursement to the City of Roseville and directs staff to issue a payment in the amount of \$45,040.94, seconded by Manager _____.

ITEMS REQUIRING BOARD ACTION

3. Check Register Dated July 26, 2023, in the Amount of \$204,018.82 and July Interim Financial Statements Prepared by Redpath and Company

Proposed motion: Manager _____, I move approval of the 7/26/23 check register in the amount of \$204,018.82 having reviewed it and the 7/31/2023 Interim Financial Statements, both prepared by Redpath and Company, as well as the 7/20/23 PMA Investment Statement/Register.

Rice Creek Watershed District
Check Register
July, 13, 2023 - July 26, 2023
To Be Approved at the July 26, 2023 Board Meeting

Check #	Date	Payee	Description	Amount
25195	07/26/23	Apitz Garage, Inc.	Vehicle	\$230.64
25196	07/26/23	Batteries Plus Bulbs	Field Supplies	215.95
25197	07/26/23	Blaine Shopping Center, LLC	Rent	8,405.95
25198	07/26/23	Carp Solutions, LLC	Professional Services	6,080.00
25199	07/26/23	Delta Dental	Benefits	945.00
25200	07/26/23	First Unum Life Insurance Co.	Benefits	829.10
25201	07/26/23	GovOffice	Professional Services	160.00
25202	07/26/23	HealthPartners	Employee Benefits	11,777.23
25203	07/26/23	Houston Engineering, Inc.	June Engineering Expense	81,850.44
25204	07/26/23	MACATFO	Training and Education	100.00
25205	07/26/23	Metro Blooms	Contracted Services	3,975.00
25206	07/26/23	Leah Nicholson	Construction	500.00
25207	07/26/23	NineNorth	Professional Services	378.30
25208	07/26/23	Pioneer Press	Publications	211.00
25209	07/26/23	Premium Waters, Inc.	Meeting Supplies	72.19
25210	07/26/23	Redpath & Company, LLC.	Audit and Accounting	4,099.18
25211	07/26/23	Rinke Noonan	Legal Expenses	3,528.00
25212	07/26/23	RMB Environmental Laboratories, Inc.	Lab Expense	4,101.30
25213	07/26/23	Rymark	Professional Services	2,472.08
25214	07/26/23	Smith Partners	Legal Expenses	8,625.18
25215	07/26/23	Timesaver Off Site Secretarial, Inc.	Professional Services	370.13
25216	07/26/23	Verizon Wireless	Cell Phone Expense	847.64
11319	07/26/23	Common Bond Communities	Surety Release - #21-026	2,000.00
Payroll	07/31/23	July 31st Payroll (estimate)	July 31st Payroll (estimate)	36,257.76
Payroll	07/31/23	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	1,259.93
EFT	07/06/23	Further	Employee Benefits	105.00
EFT	07/12/23	Further	Cafeteria Plan Reimbursements	140.87
EFT	07/20/23	Further	Employee Benefits	45.00
EFT	07/13/23	Xcel Energy	Telecommunications	18.93
EFT	07/26/23	Card Services-Elan	June/July Credit Card	1,873.75
EFT	07/31/23	Internal Revenue Service (estimate)	07/31 Federal Withholding (estimate)	11,845.26
EFT	07/31/23	Minnesota Revenue (estimate)	07/31 State Withholding (estimate)	2,077.00
EFT	07/31/23	Empower Retirement	07/31 Deferred Compensation	955.00
EFT	07/31/23	Empower Retirement	07/31 Roth IRA	315.00
EFT	07/31/23	Empower Retirement	07/31 Health Care Savings (estimate)	1,039.15
EFT	07/31/23	PERA (estimate)	07/31 PERA (estimate)	6,311.86
Total				<u>\$204,018.82</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2023
7/31/2023

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$32,500.00	-	\$2,125.00	\$16,750.00	\$15,750.00	51.54%
	Manager expenses	4010	6,000.00	-	289.05	2,842.63	3,157.37	47.38%
Committees	Committee/Bd Mtg. Exp.	4800	-	-	-	-	-	-
Employees	Staff salary/taxes/benefits	4100-4140	246,310.00	-	19,986.06	140,165.22	106,144.78	56.91%
	District training & education	4265	7,200.00	-	154.12	444.33	6,755.67	6.17%
	Employee expenses	4320-4321	1,100.00	-	253.10	690.85	409.15	62.80%
Administration/ Office	Office/Meeting/Software	4200-4205	4,950.00	-	92.80	1,277.67	3,672.33	25.81%
	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	22,200.00	-	1,681.19	13,449.52	8,750.48	60.58%
	Telecommunications	4240	7,500.00	-	505.00	3,274.28	4,225.72	43.66%
	Dues	4245	15,500.00	-	-	12,500.00	3,000.00	80.65%
	Publications	4250	200.00	-	26.38	68.38	131.62	34.19%
	Insurance	4270	7,000.00	-	-	7,228.60	(228.60)	103.27%
	Postage	4280	1,100.00	-	-	(10.00)	1,110.00	-0.91%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,120.00	-	50.00	3,442.55	677.45	83.56%
	Sub-Total-Administration:		357,680.00	-	25,162.70	202,124.03	155,555.97	56.51%
Consultants	Auditor/Accounting	4330	18,000.00	-	819.84	12,227.80	5,772.20	67.93%
	Legal	4410	50,000.00	-	2,594.74	20,528.08	29,471.92	41.06%
	Consultants/Professional Serv.	4420	24,000.00	-	748.43	8,420.03	15,579.97	35.08%
	Engineering-General	4500	56,000.00	-	3,746.75	20,865.47	35,134.53	37.26%
	Sub-Total-Consultants:		148,000.00	-	7,909.76	62,041.38	85,958.62	41.92%
TOTAL			\$505,680.00	-	\$33,072.46	\$264,165.41	\$241,514.59	52.24%

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2023
7/31/2023

Revenue/Expenditures By Project	2023 Budget	2023 Year to date Revenue	2023 Current Month Expense	2023 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative	\$505,680.00	337,531.70	\$33,072.46	\$264,165.41	\$241,514.59	52.24%
30 - Environmental Education	231,081.00	132,542.85	15,814.90	112,540.80	118,540.20	48.70%
35 - Information Management	317,679.00	143,497.20	18,701.06	132,937.07	184,741.93	41.85%
60 - Restoration Projects	2,037,423.00	636,636.68	28,610.68	446,054.38	1,591,368.62	21.89%
70 - Regulatory	1,422,713.00	662,807.99	78,310.65	625,544.51	797,168.49	43.97%
80 - Ditch & Creek Maintenance	2,036,181.00	613,779.76	41,290.70	380,343.91	1,655,837.09	18.68%
90 - Lake & Stream Management	1,084,135.00	562,095.62	34,963.26	372,878.24	711,256.76	34.39%
95 - District Facilities	709,196.00	390,563.61	15,200.60	117,555.45	591,640.55	16.58%
Total District Revenue/Expenditures	\$8,344,088.00	\$3,479,455.41	\$265,964.31	\$2,452,019.77	\$5,892,068.23	29.39%

Current Fund Balances:

Fund:	Fund Balance @ 12/31/2022	2023 Fund Balance Transfers	2023 Year to date Revenue	2023 Current Month Expense	2023 Year to date Expense	Fund Balance @ 7/31/2023
10 - General Fund	\$295,952.24	-	337,531.70	\$33,072.46	\$264,165.41	\$369,318.53
30 - Environmental Education	207,497.00	-	132,542.85	15,814.90	112,540.80	227,499.05
35 - Information Management	454,006.00	(200,000.00)	143,497.20	18,701.06	132,937.07	264,566.13
60 - Restoration Projects	4,195,168.00	(2,200,000.00)	636,636.68	28,610.68	446,054.38	2,185,750.30
70 - Regulatory	1,178,467.00	(500,000.00)	662,807.99	78,310.65	625,544.51	715,730.48
80 - Ditch & Creek Maintenance	1,585,755.00	-	613,779.76	41,290.70	380,343.91	1,819,190.85
90 - Lake & Stream Management	2,185,205.00	(1,600,000.00)	562,095.62	34,963.26	372,878.24	774,422.38
95 - District Facilities	379,841.00	-	390,563.61	15,200.60	117,555.45	652,849.16
99 - Project Anticipation	0.00	4,500,000.00	-	-	-	4,500,000.00
Total District Fund Balance:	\$10,481,891.24	-	\$3,479,455.41	\$265,964.31	\$2,452,019.77	\$11,509,326.88

Rice Creek Watershed District

Interim Financial Statements

July 31, 2023



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Seven Months Ending July 31, 2023
See Accountant's Compilation Report

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
Revenues				
General Property Tax	\$ 264,511.76	\$ 264,511.76	504,664.00	(240,152.24)
Interest Revenue	0.00	13,971.90	1,016.00	12,955.90
Investment Interest-Surety	0.00	58,920.24	0.00	58,920.24
Miscellaneous Revenue	0.00	127.80	0.00	127.80
Total Revenues	<u>264,511.76</u>	<u>337,531.70</u>	<u>505,680.00</u>	<u>(168,148.30)</u>
Expenses				
Manager Per Diem	2,125.00	16,750.00	32,500.00	(15,750.00)
Manager Expense	154.12	822.72	2,000.00	(1,177.28)
Manager Travel	134.93	2,019.91	4,000.00	(1,980.09)
Wages	14,127.99	98,784.83	170,888.00	(72,103.17)
Benefits	2,607.30	17,881.36	28,900.00	(11,018.64)
PERA Expense	1,059.60	7,408.79	12,817.00	(5,408.21)
HCSA Contributions	1,039.15	6,862.31	15,132.00	(8,269.69)
Payroll Taxes	1,088.74	8,196.35	13,073.00	(4,876.65)
Payroll Taxes-Unemployment	63.28	1,031.58	5,500.00	(4,468.42)
Office Supplies	30.21	801.36	1,800.00	(998.64)
Field Supplies	0.00	0.00	200.00	(200.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	62.59	476.31	2,700.00	(2,223.69)
Printing	0.00	0.00	500.00	(500.00)
Rent	1,681.19	13,449.52	22,200.00	(8,750.48)
Telecommunications	505.00	3,274.28	7,500.00	(4,225.72)
Dues	0.00	12,500.00	15,500.00	(3,000.00)
Publications	26.38	68.38	200.00	(131.62)
Training & Education	154.12	444.33	7,200.00	(6,755.67)
Insurance & Bonds	0.00	7,228.60	7,000.00	228.60
Postage	0.00	(10.00)	1,100.00	(1,110.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	253.10	690.85	1,100.00	(409.15)
Audit & Accounting	819.84	12,227.80	18,000.00	(5,772.20)
Professional Services	748.43	8,420.03	24,000.00	(15,579.97)
Legal	2,594.74	20,528.08	50,000.00	(29,471.92)
Engineering	3,746.75	20,865.47	56,000.00	(35,134.53)
Equipment	0.00	2,453.39	2,000.00	453.39
Equipment Lease	50.00	989.16	2,120.00	(1,130.84)
Total Expenses	<u>33,072.46</u>	<u>264,165.41</u>	<u>505,680.00</u>	<u>(241,514.59)</u>
Revenues Over/(Under) Expenditures	<u>\$ 231,439.30</u>	<u>\$ 73,366.29</u>	<u>0.00</u>	<u>73,366.29</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 78,755.39	\$ 78,755.39	150,258.00	(71,502.61)
Interest Income	0.00	6,380.86	464.00	5,916.86
Total Revenues	78,755.39	85,136.25	150,722.00	(65,585.75)
Expenses				
Wages	6,416.52	44,763.91	78,538.00	(33,774.09)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	696.78	7,771.04	11,166.00	(3,394.96)
PERA Expense	481.24	3,357.30	5,626.00	(2,268.70)
Payroll Taxes	488.24	3,437.99	6,391.00	(2,953.01)
Office Supplies	15.10	154.47	900.00	(745.53)
Computer Software	0.00	26.50	1,000.00	(973.50)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	840.60	6,724.80	11,100.00	(4,375.20)
Telecommunications	252.50	1,611.53	3,750.00	(2,138.47)
Publications	26.37	26.37	100.00	(73.63)
Training & Education	17.38	1,847.58	3,600.00	(1,752.42)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	95.24	550.00	(454.76)
Audit & Accounting	409.92	6,088.90	9,000.00	(2,911.10)
Professional Services	0.00	1,111.01	6,500.00	(5,388.99)
Legal	44.40	447.61	1,000.00	(552.39)
Engineering	0.00	0.00	500.00	(500.00)
Equipment	0.00	1,592.25	1,250.00	342.25
Equipment-Lease	25.00	494.58	1,060.00	(565.42)
Total Expenses	9,714.05	83,225.38	152,081.00	(68,855.62)
Total Revenues Over/(Under)				
Expenditures - Communication:	69,041.34	1,910.87	(1,359.00)	3,269.87

WATERSHED COMMUNICATION & OUTREACH - 30-02

Revenues				
General Property Tax	5,765.47	5,765.47	11,000.00	(5,234.53)
Total Revenues	5,765.47	5,765.47	11,000.00	(5,234.53)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Printing	0.00	48.47	1,500.00	(1,451.53)
Training & Education	171.10	257.43	8,500.00	(8,242.57)
Total expenses	171.10	305.90	11,000.00	(10,694.10)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	5,594.37	5,459.57	0.00	5,459.57

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MASTER WATER STEWARD PROGRAM - 30-03</u>				
Revenues				
General Property Tax	9,958.55	9,958.55	19,000.00	(9,041.45)
Miscellaneous Income	0.00	6,000.00	0.00	6,000.00
Total Revenues	9,958.55	15,958.55	19,000.00	(3,041.45)
Expenses				
Training & Education	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	0.00	6,000.00	10,000.00	(4,000.00)
Total expenses	0.00	6,000.00	19,000.00	(13,000.00)
Total Revenues Over/(Under)				
Expenditures - Master Water:	9,958.55	9,958.55	0.00	9,958.55
<u>OUTREACH PARTNERSHIPS - 30-04</u>				
Revenues				
General Property Tax	14,675.77	14,675.77	28,000.00	(13,324.23)
Total Revenues	14,675.77	14,675.77	28,000.00	(13,324.23)
Expenses				
Training & Education	0.00	500.00	8,500.00	(8,000.00)
Contracted Services	3,975.00	18,470.90	19,500.00	(1,029.10)
Total expenses	3,975.00	18,970.90	28,000.00	(9,029.10)
Total Revenues Over/(Under)				
Expenditures - Outreach:	10,700.77	(4,295.13)	0.00	(4,295.13)
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	5,241.34	5,241.34	10,000.00	(4,758.66)
Total Revenues	5,241.34	5,241.34	10,000.00	(4,758.66)
Expenses				
Construction	500.00	500.00	10,000.00	(9,500.00)
Total expenses	500.00	500.00	10,000.00	(9,500.00)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	4,741.34	4,741.34	0.00	4,741.34

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	3,144.80	3,144.80	6,000.00	(2,855.20)
Total Revenues	<u>3,144.80</u>	<u>3,144.80</u>	<u>6,000.00</u>	<u>(2,855.20)</u>
Expenses				
Training & Education	0.00	0.00	6,000.00	(6,000.00)
Engineering	0.00	2,083.87	0.00	2,083.87
Total expenses	<u>0.00</u>	<u>2,083.87</u>	<u>6,000.00</u>	<u>(3,916.13)</u>
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	<u>3,144.80</u>	<u>1,060.93</u>	<u>0.00</u>	<u>1,060.93</u>
 <u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	2,620.67	2,620.67	5,000.00	(2,379.33)
Total Revenues	<u>2,620.67</u>	<u>2,620.67</u>	<u>5,000.00</u>	<u>(2,379.33)</u>
Expenses				
Legal	906.50	906.50	0.00	906.50
Engineering	548.25	548.25	5,000.00	(4,451.75)
Total expenses	<u>1,454.75</u>	<u>1,454.75</u>	<u>5,000.00</u>	<u>(3,545.25)</u>
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	<u>1,165.92</u>	<u>1,165.92</u>	<u>0.00</u>	<u>1,165.92</u>
 Total Revenue Over/(Under) Expenditur	 <u><u>\$ 104,347.09</u></u>	 <u><u>\$ 20,002.05</u></u>	 <u><u>(1,359.00)</u></u>	 <u><u>21,361.05</u></u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 71,827.38	\$ 71,827.38	137,040.00	(65,212.62)
Interest Revenue	0.00	8,773.69	638.00	8,135.69
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Total Revenues	71,827.38	80,601.07	137,678.00	(57,076.93)
Expenses				
Wages	1,000.00	2,369.28	16,250.00	(13,880.72)
Benefits	125.07	3,233.54	2,787.00	446.54
PERA Expense	75.00	177.70	1,219.00	(1,041.30)
Payroll Taxes	76.50	181.25	1,242.00	(1,060.75)
Office Supplies	7.55	136.80	450.00	(313.20)
Computer Software	212.06	3,222.42	11,000.00	(7,777.58)
Printing	0.00	55.00	125.00	(70.00)
Rent	420.30	3,362.40	5,550.00	(2,187.60)
Telecommunications	126.25	792.93	1,875.00	(1,082.07)
Publications	26.37	26.37	50.00	(23.63)
Training & Education	0.00	10.99	1,800.00	(1,789.01)
Insurance and Bonds	0.00	1,807.15	1,750.00	57.15
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	204.96	3,044.47	4,500.00	(1,455.53)
Professional Services	2,632.08	25,929.37	47,500.00	(21,570.63)
Contracted Services	0.00	0.00	1,500.00	(1,500.00)
Computer Equipment	633.17	4,593.77	37,500.00	(32,906.23)
Equipment	0.00	1,098.35	1,500.00	(401.65)
Equipment Lease	12.50	247.28	530.00	(282.72)
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Total Expenses	5,551.81	50,289.07	137,678.00	(87,388.93)
Total Revenues Over/(Under)				
Expenditures - Information Management	66,275.57	30,312.00	0.00	30,312.00
	<hr/>	<hr/>	<hr/>	<hr/>
<u>BOUNDARY MANAGEMENT PROGRAM - 35-03</u>				
Revenues				
General Property Tax	7,862.02	7,862.02	15,000.00	(7,137.98)
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Total Revenues	7,862.02	7,862.02	15,000.00	(7,137.98)
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	5,282.50	13,000.00	(7,717.50)
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Total Expenses	0.00	5,282.50	15,000.00	(9,717.50)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	7,862.02	2,579.52	0.00	2,579.52
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Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	16,678.00	38,000.00	(21,322.00)
Total Expenses	0.00	16,678.00	40,000.00	(23,322.00)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	0.00	(16,678.00)	(40,000.00)	23,322.00
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	28,827.38	28,827.38	55,000.00	(26,172.62)
Total Revenues	28,827.38	28,827.38	55,000.00	(26,172.62)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	3,149.25	22,472.25	70,000.00	(47,527.75)
Construction Expense	0.00	96.64	0.00	96.64
Total expenses	3,149.25	22,568.89	75,000.00	(52,431.11)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	25,678.13	6,258.49	(20,000.00)	26,258.49
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	26,206.73	26,206.73	50,000.00	(23,793.27)
Total Revenues	26,206.73	26,206.73	50,000.00	(23,793.27)
Expenses				
Professional Services	10,000.00	35,000.00	45,000.00	(10,000.00)
Legal	0.00	2,728.23	3,000.00	(271.77)
Engineering	0.00	390.38	2,000.00	(1,609.62)
Total expenses	10,000.00	38,118.61	50,000.00	(11,881.39)
Total Revenues Over/(Under)				
Expenditures - District Website:	16,206.73	(11,911.88)	0.00	(11,911.88)
Total Revenue Over/(Under) Expenditur	\$ 116,022.45	\$ 10,560.13	(60,000.00)	70,560.13

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 152,805.63	\$ 152,805.63	291,539.00	(138,733.37)
Interest Revenue	0.00	56,300.19	4,095.00	52,205.19
Miscellaneous Income	0.00	1,200.00	0.00	1,200.00
Total Revenues	152,805.63	210,305.82	295,634.00	(85,328.18)
Expenses				
Wages	8,428.40	52,048.09	178,830.00	(126,781.91)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	1,044.11	8,674.32	21,119.00	(12,444.68)
PERA Expense	632.13	3,705.36	13,262.00	(9,556.64)
Payroll Taxes	627.43	3,534.07	14,063.00	(10,528.93)
Office Supplies	15.10	296.40	900.00	(603.60)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	840.60	6,724.80	11,100.00	(4,375.20)
Telecommunications	252.50	1,664.62	3,750.00	(2,085.38)
Publications	26.37	87.52	100.00	(12.48)
Training & Education	0.00	21.98	3,600.00	(3,578.02)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	348.80	1,000.00	(651.20)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	81.73	412.96	13,000.00	(12,587.04)
Audit & Accounting	409.92	6,088.90	9,000.00	(2,911.10)
Professional Services	0.00	1,431.70	6,500.00	(5,068.30)
Legal	44.40	447.61	2,000.00	(1,552.39)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Equipment	0.00	1,226.70	1,250.00	(23.30)
Equipment Lease	25.00	494.58	1,060.00	(565.42)
Total Expenses	12,427.69	90,882.71	295,634.00	(204,751.29)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	140,377.94	119,423.11	0.00	119,423.11
<u>ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01</u>				
Revenues				
General Property Tax	43,754.21	43,754.21	83,479.00	(39,724.79)
Grant Income	0.00	0.00	46,521.00	(46,521.00)
Total Revenues	43,754.21	43,754.21	130,000.00	(86,245.79)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	548.25	8,444.50	45,000.00	(36,555.50)
Construction	0.00	8,670.25	100,000.00	(91,329.75)
Total expenses	548.25	17,114.75	150,000.00	(132,885.25)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	43,205.96	26,639.46	(20,000.00)	46,639.46

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	100,000.00	(100,000.00)
Construction	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	150,000.00	(150,000.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	0.00	0.00	(150,000.00)	150,000.00
 <u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	0.00	(50,000.00)	50,000.00
 <u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	9.00	6,789.00	(6,780.00)
Contracted Services	0.00	0.00	25,000.00	(25,000.00)
Total expenses	0.00	9.00	31,789.00	(31,780.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	0.00	(9.00)	(31,789.00)	31,780.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u>				
Revenues				
General Property Tax	13,103.36	13,103.36	25,000.00	(11,896.64)
Total Revenues	13,103.36	13,103.36	25,000.00	(11,896.64)
Expenses				
Engineering	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	13,103.36	13,103.36	(25,000.00)	38,103.36
<u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u>				
Revenues				
General Property Tax	131,033.61	131,033.61	250,000.00	(118,966.39)
Total Revenues	131,033.61	131,033.61	250,000.00	(118,966.39)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	14,982.49	89,457.71	145,000.00	(55,542.29)
Construction Services	0.00	0.00	100,000.00	(100,000.00)
Total expenses	14,982.49	89,457.71	250,000.00	(160,542.29)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	116,051.12	41,575.90	0.00	41,575.90
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Grants-Income`	0.00	31,406.60	0.00	31,406.60
Total Revenues	0.00	31,406.60	0.00	31,406.60
Expenses				
Training & Education	0.00	1,933.12	0.00	1,933.12
Legal Notices	0.00	0.00	500.00	(500.00)
Staff Travel	0.00	49.71	0.00	49.71
Contracted Services	0.00	20,000.00	10,000.00	10,000.00
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	42,976.63	9,000.00	33,976.63
Construction	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	64,959.46	50,000.00	14,959.46
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	0.00	(33,552.86)	(50,000.00)	16,447.14

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	162,481.66	162,481.66	310,000.00	(147,518.34)
Total Revenues	<u>162,481.66</u>	<u>162,481.66</u>	<u>310,000.00</u>	<u>(147,518.34)</u>
Expenses				
Legal Notices	0.00	742.40	3,000.00	(2,257.60)
Legal	0.00	362.60	0.00	362.60
Engineering	0.00	2,342.00	12,000.00	(9,658.00)
Construction	0.00	176,000.00	770,000.00	(594,000.00)
Total expenses	<u>0.00</u>	<u>179,447.00</u>	<u>785,000.00</u>	<u>(605,553.00)</u>
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	<u>162,481.66</u>	<u>(16,965.34)</u>	<u>(475,000.00)</u>	<u>458,034.66</u>
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	2,976.25	19,000.00	(16,023.75)
Construction	0.00	0.00	55,000.00	(55,000.00)
Total expenses	<u>0.00</u>	<u>2,976.25</u>	<u>75,000.00</u>	<u>(72,023.75)</u>
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	<u>0.00</u>	<u>(2,976.25)</u>	<u>(75,000.00)</u>	<u>72,023.75</u>
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	39,310.08	39,310.08	75,000.00	(35,689.92)
Total Revenues	<u>39,310.08</u>	<u>39,310.08</u>	<u>75,000.00</u>	<u>(35,689.92)</u>
Expenses				
Contracted Services	0.00	0.00	15,000.00	(15,000.00)
Construction	0.00	0.00	60,000.00	(60,000.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>(75,000.00)</u>
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	<u>39,310.08</u>	<u>39,310.08</u>	<u>0.00</u>	<u>39,310.08</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	5,241.34	5,241.34	10,000.00	(4,758.66)
Total Revenues	<u>5,241.34</u>	<u>5,241.34</u>	<u>10,000.00</u>	<u>(4,758.66)</u>
Total Revenues Over/(Under)				
Contracted Services	0.00	0.00	7,000.00	(7,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	0.00	40,000.00	(40,000.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>(50,000.00)</u>
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	<u>5,241.34</u>	<u>5,241.34</u>	<u>(40,000.00)</u>	<u>45,241.34</u>
 <u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	118.75	8,000.00	(7,881.25)
Total expenses	<u>0.00</u>	<u>118.75</u>	<u>10,000.00</u>	<u>(9,881.25)</u>
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	<u>0.00</u>	<u>(118.75)</u>	<u>(10,000.00)</u>	<u>9,881.25</u>
 <u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenses				
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	652.25	1,088.75	12,000.00	(10,911.25)
Total expenses	<u>652.25</u>	<u>1,088.75</u>	<u>15,000.00</u>	<u>(13,911.25)</u>
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	<u>(652.25)</u>	<u>(1,088.75)</u>	<u>(15,000.00)</u>	<u>13,911.25</u>
Total Revenue Over/(Under) Expenditur	<u><u>\$ 519,119.21</u></u>	<u><u>\$ 190,582.30</u></u>	<u><u>(941,789.00)</u></u>	<u><u>1,132,371.30</u></u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY PROJECT MANAGEMENT - 70-00</u>				
Revenues				
General Property Tax	\$ 259,370.01	\$ 259,370.01	494,854.00	(235,483.99)
Interest Revenue	0.00	39,316.60	2,859.00	36,457.60
Miscellaneous	0.00	1,110.00	0.00	1,110.00
Total Revenues	259,370.01	299,796.61	497,713.00	(197,916.39)
Expenses				
Wages	24,926.90	163,735.23	311,533.00	(147,797.77)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	3,555.42	23,444.22	37,319.00	(13,874.78)
PERA Expense	1,869.52	12,449.40	23,247.00	(10,797.60)
Payroll Taxes	1,848.73	12,185.47	24,214.00	(12,028.53)
Office Supplies	55.64	716.60	2,250.00	(1,533.40)
Field Supplies	0.00	582.51	500.00	82.51
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	95.00	625.00	(530.00)
Rent	2,101.49	16,811.88	27,750.00	(10,938.12)
Telecommunications	631.25	4,383.88	9,375.00	(4,991.12)
Publications	26.38	26.38	250.00	(223.62)
Training & Education	130.00	374.95	9,000.00	(8,625.05)
Insurance and Bonds	0.00	9,035.75	8,750.00	285.75
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	500.00	(500.00)
Staff Travel	0.00	64.65	1,375.00	(1,310.35)
Vehicle	81.73	617.19	13,000.00	(12,382.81)
Audit & Accounting	1,024.80	15,222.28	22,500.00	(7,277.72)
Professional Services	0.00	2,777.49	14,250.00	(11,472.51)
Legal	44.40	810.22	2,500.00	(1,689.78)
Engineering	0.00	0.00	2,500.00	(2,500.00)
Equipment	0.00	3,066.74	2,000.00	1,066.74
Equipment Lease	62.50	1,236.43	2,650.00	(1,413.57)
Total Expenses	36,358.76	267,696.27	522,713.00	(255,016.73)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	223,011.25	32,100.34	(25,000.00)	57,100.34
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	5,241.34	5,241.34	10,000.00	(4,758.66)
Total Revenues	5,241.34	5,241.34	10,000.00	(4,758.66)
Expenses				
Legal	0.00	0.00	4,000.00	(4,000.00)
Engineering	0.00	0.00	16,000.00	(16,000.00)
Total Expenses	0.00	0.00	20,000.00	(20,000.00)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	5,241.34	5,241.34	(10,000.00)	15,241.34

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
General Property Tax	292,919.84	292,919.84	558,864.00	(265,944.16)
Permit Fees	300.00	49,663.75	221,136.00	(171,472.25)
Income-Rule C Reviews	0.00	1,085.45	0.00	1,085.45
Miscellaneous Income	0.00	14,101.00	0.00	14,101.00
Total Revenues	293,219.84	357,770.04	780,000.00	(422,229.96)
Expenses				
Contracted Services	0.00	7,612.74	0.00	7,612.74
Legal	3,316.64	29,764.13	40,000.00	(10,235.87)
Legal-Audit	0.00	0.00	3,000.00	(3,000.00)
Engineering	31,914.50	289,490.87	800,000.00	(510,509.13)
Engineering-Reporting	0.00	14,207.75	17,000.00	(2,792.25)
Engineering-Audit	6,720.75	16,772.75	20,000.00	(3,227.25)
Total expenses	41,951.89	357,848.24	880,000.00	(522,151.76)
Total Revenues Over/(Under)				
Expenditures - Permit Review	251,267.95	(78.20)	(100,000.00)	99,921.80
Total Revenue Over/(Under) Expenditur	\$ 479,520.54	\$ 37,263.48	(135,000.00)	172,263.48

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 98,076.55	\$ 98,076.55	187,121.00	(89,044.45)
Interest Revenue	0.00	56,272.65	4,092.00	52,180.65
Miscellaneous Income	0.00	7,549.21	0.00	7,549.21
Total Revenues	98,076.55	161,898.41	191,213.00	(29,314.59)
Expenses				
Wages	11,996.64	85,603.24	188,700.00	(103,096.76)
Benefits	1,533.11	13,056.34	25,418.00	(12,361.66)
PERA Expense	899.75	6,467.62	14,010.00	(7,542.38)
Payroll Taxes	900.85	6,481.34	14,436.00	(7,954.66)
Office Supplies	52.66	545.14	1,350.00	(804.86)
Field Supplies	0.00	302.51	250.00	52.51
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	375.00	(375.00)
Rent	1,340.89	10,517.10	16,650.00	(6,132.90)
Telecommunications	448.77	3,039.03	5,625.00	(2,585.97)
Publications	26.38	26.38	150.00	(123.62)
Training & Education	50.00	924.89	5,400.00	(4,475.11)
Insurance and Bonds	0.00	5,421.45	5,250.00	171.45
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	0.00	1,356.90	750.00	606.90
Staff Travel	0.00	88.43	825.00	(736.57)
Vehicle	312.37	1,561.68	13,000.00	(11,438.32)
Audit & Accounting	614.88	9,133.37	13,500.00	(4,366.63)
Professional Services	269.95	3,024.82	10,550.00	(7,525.18)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	407.00	2,494.31	5,000.00	(2,505.69)
Engineering	0.00	4,900.46	7,500.00	(2,599.54)
Equipment	0.00	1,840.03	2,500.00	(659.97)
Equipment Lease	37.50	741.88	1,590.00	(848.12)
Total Expenses	18,890.75	157,526.92	334,904.00	(177,377.08)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	79,185.80	4,371.49	(143,691.00)	148,062.49
<u>NATURAL WATERWAY MGMT. - 80-01</u>				
Revenues				
General Property Taxes	2,964.50	2,964.50	5,656.00	(2,691.50)
Total Revenues	2,964.50	2,964.50	5,656.00	(2,691.50)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	2,964.50	2,964.50	(4,344.00)	7,308.50

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	99,318.23	99,318.23	189,490.00	(90,171.77)
Total Revenues	99,318.23	99,318.23	189,490.00	(90,171.77)
Expenses				
Field Supplies	0.00	14.81	7,000.00	(6,985.19)
Vehicle	0.00	0.00	7,000.00	(7,000.00)
Professional Services	0.00	0.00	1,000.00	(1,000.00)
Contracted Services	0.00	6,825.00	240,000.00	(233,175.00)
Legal	0.00	0.00	10,000.00	(10,000.00)
Engineering	0.00	1,881.50	20,000.00	(18,118.50)
Construction	0.00	15,935.74	40,000.00	(24,064.26)
Equipment	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	24,657.05	335,000.00	(310,342.95)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	99,318.23	74,661.18	(145,510.00)	220,171.18
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Property Tax	49,214.13	49,214.13	93,896.00	(44,681.87)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	49,214.13	49,214.13	123,896.00	(74,681.87)
Expenses				
Legal Notices	0.00	2,261.64	10,000.00	(7,738.36)
Legal	3,748.00	13,634.10	40,000.00	(26,365.90)
Engineering	6,925.44	40,032.86	141,000.00	(100,967.14)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	10,673.44	55,928.60	196,000.00	(140,071.40)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	38,540.69	(6,714.47)	(72,104.00)	65,389.53
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	28,339.00	(28,339.00)
Total expenses	0.00	0.00	28,339.00	(28,339.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	0.00	0.00	(28,339.00)	28,339.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	8,456.00	(8,456.00)
Total expenses	0.00	0.00	8,456.00	(8,456.00)
Total Revenues Over/(Under)				
Expenditures - ACD 31:WMD:	0.00	0.00	(8,456.00)	8,456.00

<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	45,971.00	(45,971.00)
Total expenses	0.00	0.00	45,971.00	(45,971.00)
Total Revenues Over/(Under)				
Expenditures - ACD 46 WMD:	0.00	0.00	(45,971.00)	45,971.00

<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	45,040.94	46,450.33	74,647.00	(28,196.67)
ROW Charges	0.00	0.00	23,944.00	(23,944.00)
Total Revenues	45,040.94	46,450.33	98,591.00	(52,140.67)
Expenses				
Construction	0.00	0.00	97,138.00	(97,138.00)
Total expenses	0.00	0.00	97,138.00	(97,138.00)
Total Revenues Over/(Under)				
Expenditures - RCD 4 WMD:	45,040.94	46,450.33	1,453.00	44,997.33

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	10,376.29	10,376.29	19,797.00	(9,420.71)
Total Revenues	10,376.29	10,376.29	19,797.00	(9,420.71)
Expenses				
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00	0.00	35,000.00	(35,000.00)
Total Revenues Over/(Under)				
Expenditures - RCD 4 Repair:	10,376.29	10,376.29	(15,203.00)	25,579.29
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	14,823.57	14,823.57	28,282.00	(13,458.43)
Total Revenues	14,823.57	14,823.57	28,282.00	(13,458.43)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	14,823.57	14,823.57	(21,718.00)	36,541.57
<u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
General Property Tax	163,059.78	163,059.78	311,103.00	(148,043.22)
Total Revenues	163,059.78	163,059.78	311,103.00	(148,043.22)
Expenses				
Legal Notices	0.00	1,580.20	0.00	1,580.20
Legal	0.00	945.00	5,000.00	(4,055.00)
Engineering	0.00	23,535.50	125,000.00	(101,464.50)
Construction	0.00	0.00	420,000.00	(420,000.00)
Total expenses	0.00	26,060.70	550,000.00	(523,939.30)
Total Revenues Over/(Under)				

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
Expenditures - AWJD 3	163,059.78	136,999.08	(238,897.00)	375,896.08
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	6,040.13	6,040.13	11,524.00	(5,483.87)
Total Revenues	6,040.13	6,040.13	11,524.00	(5,483.87)
Expenses				
Professional Services	0.00	3.00	0.00	3.00
Contracted Services	0.00	0.00	20,373.00	(20,373.00)
Total expenses	0.00	3.00	20,373.00	(20,370.00)
Total Revenues Over/(Under)	6,040.13	6,037.13	(8,849.00)	14,886.13
Expenditures - AWCD 15	6,040.13	6,037.13	(8,849.00)	14,886.13
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	8,894.04	8,894.04	16,969.00	(8,074.96)
Total Revenues	8,894.04	8,894.04	16,969.00	(8,074.96)
Expenses				
Contracted Services	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	0.00	30,000.00	(30,000.00)
Total Revenues Over/(Under)	8,894.04	8,894.04	(13,031.00)	21,925.04
Expenditures - ACD 15 & AWJD 4:	8,894.04	8,894.04	(13,031.00)	21,925.04
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
Special Assessments	12,875.08	15,756.49	26,782.00	(11,025.51)
ROW Charges	0.00	0.00	5,624.00	(5,624.00)
Total Revenues	12,875.08	15,756.49	32,406.00	(16,649.51)
Expenses				
Professional Services	0.00	149.43	0.00	149.43
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	7,035.91	16,285.30	32,000.00	(15,714.70)
Construction	0.00	40,883.25	143,000.00	(102,116.75)
Total expenses	7,035.91	57,317.98	177,000.00	(119,682.02)
Total Revenues Over/(Under)	5,839.17	(41,561.49)	(144,594.00)	103,032.51
Expenditures - ACD 53-62 WMD:	5,839.17	(41,561.49)	(144,594.00)	103,032.51

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	34,983.86	34,983.86	66,746.00	(31,762.14)
Total Revenues	<u>34,983.86</u>	<u>34,983.86</u>	<u>66,746.00</u>	<u>(31,762.14)</u>
Expenses				
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	4,690.60	10,856.85	20,000.00	(9,143.15)
Construction	0.00	47,992.81	95,000.00	(47,007.19)
Total expenses	<u>4,690.60</u>	<u>58,849.66</u>	<u>118,000.00</u>	<u>(59,150.34)</u>
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	<u>30,293.26</u>	<u>(23,865.80)</u>	<u>(51,254.00)</u>	<u>27,388.20</u>
Total Revenue Over/(Under) Expenditur	<u><u>\$ 504,376.40</u></u>	<u><u>\$ 233,435.85</u></u>	<u><u>(940,508.00)</u></u>	<u><u>1,173,943.85</u></u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 166,127.54	\$ 166,127.54	316,956.00	(150,828.46)
Interest Income	0.00	29,965.33	2,179.00	27,786.33
Miscellaneous Income	0.00	1,000.00	0.00	1,000.00
	166,127.54	197,092.87	319,135.00	(122,042.13)
Expenses				
Wages	13,993.25	94,668.16	198,525.00	(103,856.84)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	1,696.54	9,392.73	25,291.00	(15,898.27)
PERA Expense	1,049.49	7,022.94	14,889.00	(7,866.06)
Payroll Taxes	1,026.66	6,752.57	15,570.00	(8,817.43)
Office Supplies	15.10	276.12	900.00	(623.88)
Field Supplies	113.08	223.12	250.00	(26.88)
Printing	0.00	205.00	250.00	(45.00)
Rent	840.60	7,264.80	11,100.00	(3,835.20)
Telecommunications	252.50	1,868.16	3,750.00	(1,881.84)
Publications	26.38	26.38	100.00	(73.62)
Training & Education	0.00	71.98	3,600.00	(3,528.02)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	17.69	550.00	(532.31)
Vehicle	81.73	587.86	13,000.00	(12,412.14)
Audit & Accounting	409.92	6,088.84	9,000.00	(2,911.16)
Professional Services	0.00	1,111.01	6,500.00	(5,388.99)
Legal	173.90	1,224.61	1,000.00	224.61
Engineering	0.00	0.00	2,500.00	(2,500.00)
Equipment	0.00	1,226.70	2,000.00	(773.30)
Equipment Lease	25.00	494.58	1,060.00	(565.42)
	19,704.15	142,197.55	319,135.00	(176,937.45)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	146,423.39	54,895.32	0.00	54,895.32

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	131,033.61	131,033.61	250,000.00	(118,966.39)
Total Revenues	<u>131,033.61</u>	<u>131,033.61</u>	<u>250,000.00</u>	<u>(118,966.39)</u>
Expenses				
Professional Services	0.00	500.00	3,000.00	(2,500.00)
Contracted Services	0.00	8,855.00	15,000.00	(6,145.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	7,500.00	260,000.00	(252,500.00)
Total expenses	<u>0.00</u>	<u>16,855.00</u>	<u>280,000.00</u>	<u>(263,145.00)</u>
Total Revenues Over/(Under)				
Expenditures - Water Quality:	<u>131,033.61</u>	<u>114,178.61</u>	<u>(30,000.00)</u>	<u>144,178.61</u>

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	110,068.22	110,068.22	210,000.00	(99,931.78)
Miscellaneous Income	0.00	3,350.00	0.00	3,350.00
Total Revenues	<u>110,068.22</u>	<u>113,418.22</u>	<u>210,000.00</u>	<u>(96,581.78)</u>
Expenses				
Office Supplies	0.00	23.46	100.00	(76.54)
Field Supplies	225.55	847.06	2,000.00	(1,152.94)
Computer Software	0.00	0.00	500.00	(500.00)
Telecommunications	33.04	188.07	500.00	(311.93)
Publications	0.00	140.00	200.00	(60.00)
Training & Education	0.00	40.00	1,000.00	(960.00)
Staff Travel	0.00	0.00	600.00	(600.00)
Vehicle	0.00	0.00	1,500.00	(1,500.00)
Contracted Services	0.00	6,157.50	115,000.00	(108,842.50)
Legal	310.80	310.80	500.00	(189.20)
Engineering	0.00	8,452.50	30,000.00	(21,547.50)
Equipment	0.00	3,252.09	15,000.00	(11,747.91)
Repairs & Maintenance	0.00	0.00	500.00	(500.00)
Lab Expense	5,755.30	12,539.10	42,600.00	(30,060.90)
Total expenses	<u>6,324.69</u>	<u>31,950.58</u>	<u>210,000.00</u>	<u>(178,049.42)</u>
Total Revenues Over/(Under)				
Expenditures - Surface Water:	<u>103,743.53</u>	<u>81,467.64</u>	<u>0.00</u>	<u>81,467.64</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	94,344.19	94,344.19	180,000.00	(85,655.81)
Grants	0.00	0.00	25,000.00	(25,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	94,344.19	94,344.19	205,000.00	(110,655.81)
Expenses				
Telecommunications	48.23	189.83	200.00	(10.17)
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	6,430.00	95,751.67	150,000.00	(54,248.33)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	1,010.10	1,500.00	(489.90)
Engineering	0.00	1,316.61	10,000.00	(8,683.39)
Construction	2,990.00	49,412.00	51,200.00	(1,788.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	9,468.23	147,680.21	225,000.00	(77,319.79)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	84,875.96	(53,336.02)	(20,000.00)	(33,336.02)
	<hr/>	<hr/>	<hr/>	<hr/>
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	26,206.73	26,206.73	50,000.00	(23,793.27)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	26,206.73	26,206.73	50,000.00	(23,793.27)
Expenses				
Contracted Services	(533.81)	34,194.90	50,000.00	(15,805.10)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	(533.81)	34,194.90	50,000.00	(15,805.10)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	26,740.54	(7,988.17)	0.00	(7,988.17)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue Over/(Under) Expenditur	\$ 492,817.03	\$ 189,217.38	(50,000.00)	239,217.38
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 139,575.43	\$ 139,575.43	266,297.00	(126,721.57)
Interest Revenue	0.00	19,596.45	1,426.00	18,170.45
Total Revenues	139,575.43	159,171.88	267,723.00	(108,551.12)
Expenses				
Wages	9,902.27	61,104.63	168,178.00	(107,073.37)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	1,222.60	6,510.10	23,836.00	(17,325.90)
PERA Expense	742.71	4,529.52	12,504.00	(7,974.48)
Payroll Taxes	748.52	4,407.72	13,248.00	(8,840.28)
Office Supplies	7.56	125.08	450.00	(324.92)
Field Supplies	0.00	192.47	250.00	(57.53)
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	55.00	125.00	(70.00)
Rent	420.28	3,362.30	5,550.00	(2,187.70)
Telecommunications	126.24	946.13	1,875.00	(928.87)
Publications	26.37	26.37	50.00	(23.63)
Training & Education	50.00	559.26	1,800.00	(1,240.74)
Insurance & Bonds	0.00	1,807.15	1,750.00	57.15
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Vehicle Expense	81.73	670.84	13,000.00	(12,329.16)
Audit & Accounting	204.94	3,044.45	4,500.00	(1,455.55)
Professional Services	0.00	555.43	4,250.00	(3,694.57)
Legal	562.40	1,199.87	1,000.00	199.87
Engineering	346.75	492.25	1,000.00	(507.75)
Equipment	0.00	613.35	500.00	113.35
Equipment Lease	12.48	247.21	530.00	(282.79)
Total Expenses	14,454.85	90,509.13	260,196.00	(169,686.87)
Total Revenues Over/(Under)				
Expenditures - District Facilities:	125,120.58	68,662.75	7,527.00	61,135.75
 <u>LONG LAKE SEDIMENT BASIN MAINT. - 95-01</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - Long Lake:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Seven Months Ending July 31, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LOCK LAKE SEDIMENT BASIN MAINT. - 95-02</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - Long Lake:	0.00	0.00	0.00	0.00
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Propety Tax	83,603.12	83,603.12	159,507.00	(75,903.88)
Total Revenues	83,603.12	83,603.12	159,507.00	(75,903.88)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	35,000.00	(35,000.00)
Construction	0.00	0.00	115,000.00	(115,000.00)
Total expenses	0.00	0.00	155,000.00	(155,000.00)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	83,603.12	83,603.12	4,507.00	79,096.12
<u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Propety Tax	147,788.61	147,788.61	281,966.00	(134,177.39)
Grans-Income	0.00	0.00	20,000.00	(20,000.00)
Total Revenues	147,788.61	147,788.61	301,966.00	(154,177.39)
Expenses				
Field Supplies	70.89	134.97	5,000.00	(4,865.03)
Telecommunications	85.61	418.58	0.00	418.58
Contracted Services	0.00	13,800.00	75,000.00	(61,200.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	589.25	11,699.89	45,000.00	(33,300.11)
Construction	0.00	157.88	164,000.00	(163,842.12)
Equipment	0.00	835.00	3,000.00	(2,165.00)
Total expenses	745.75	27,046.32	294,000.00	(266,953.68)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	147,042.86	120,742.29	7,966.00	112,776.29
Total Revenue Over/(Under) Expenditur	\$ 355,766.56	\$ 273,008.16	20,000.00	253,008.16

ITEMS FOR DISCUSSION AND INFORMATION

2. Staff Reports

MEMORANDUM
Rice Creek Watershed District



Date: July 19, 2023
To: RCWD Board of Managers
From: Abel Green, Technical Field Assistant
Subject: Staff Report

- Districts Iron Enhance Sand Filter Hansen Park facility is now operational continuing to go through the process of setting most efficient treatment windows to maximize benefit
- Inspected ditches that were reported by the public and create repair reports for any that require extra attention, contacted contractors to continue with process to remove debris
- Inspected fish barriers and water control structures changing their function in accordance with DNR requirements
- Continue to inspect repair projects that are underway to ensure they are according to the plans and will be done in the proper time frame, any required changes
- Maintain proper signage around facilities that instruct or inform citizens about our facilities that are operating
- Continue to meet with concerned citizens to discuss proposed plans and contracts to give them more information about the process and what will actually happen and how it can potentially impact their land with updated timelines
- Continued trouble shooting of non operational IESF facilities
- General maintenance and grounds upkeep of district facilities including weed/tree removal, dewatering, and improving overall function and visibility
- Work with city partners to build and grow closer working relationships and communications

MEMORANDUM
Rice Creek Watershed District



Date: July 19, 2023
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 6/21/2023 – 7/19/2023

Highlights from Preceding Month

Overview: The past month I have been busy with inspections. These included onsite meetings with contractors and explaining our close-out processes. Looking forward to closing a handful of projects out this next month once vegetation is established! This past month I have also been more involved with the lake monitoring program with Matt and Catherine. I have been on the canoe collecting data with Catherine weekly and have been ensuring the Carp pit tag station is fully up and functioning. Finally, Will and I presented the MS4/SWPPP meeting to the board on the 28th.

Inspections

- ❖ 35 Site inspections
- ❖ Attended onsite meetings with Contractors

MS4

- ❖ Presented MS4/SWPPP meeting to Board

Lakes/Streams

- ❖ Sampling equipment maintenance
- ❖ PIT Antenna site maintenance
- ❖ Lake Sampling
 - Boat
 - Canoe
 - Plant
- ❖ Submit samples to lab for analysis

Meetings

- ❖ New Website overview meeting
- ❖ Project meetings
- ❖ Inspection team meetings
- ❖ Staff meetings

MEMORANDUM

Rice Creek Watershed District

Date: July 19, 2023
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Program Manager
Subject: Staff Report 6/21 – 7/19/2023

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting – presentation to Board
 - Finalize/execute Peltier Lake sediment coring agreement with Barr Engineering
 - **Lake monitoring**

- Long Lake Carp Management
 - New physical barrier on Johanna Creek –
 - Barrier construction – project close-out and final contractor payment
 - 2023 Long Lake / Rice Creek site setup and operation
 - Spring season wrap-up – review and approve consultant and equipment invoices

- 2023 curlyleaf pondweed management
 - DNR grant submittal
 - Cooperator reimbursement requests

- **Potential Centerville Lake Alum project**
 - **pre-project development and investigation**
 - **grant development**
 - **long-term pH data analysis**
 - **begin minor WMP amendment process**

- Kyle transitional items
 - Clear Lake / WCD retrofit project – meet with Forest Lake
 - **Centerville SWA with ACD**

- Lower Rice Creek Stabilization repair – meet onsite with engineer and contractor, prep for repair project

- Karth Lake level model review with HEI and Karth Lake Improvement District

- Golden Lake Association & City of Centerville meeting w/presentation

- RCWD Projects index and clean-up project (w/ Abby Tekiela)

- RCWD website re-design – meet with Kendra



MEMORANDUM
Rice Creek Watershed District

Date: July 19, 2023
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – July 2023

Highlights for Preceding Month

- ✓ Administrative
 - MnWDs Summer Tour
 - 2024 Budget Development
 - County Levy Information
 - Abdo Consulting Engagement
 - Medical Insurance Plan Review
 - Job Description Review/Adjustments
 - District Investment Implementation
 - Columbus Wetland Credit Request
 - Staff Engagement Organizational Chart Implementation
 - Staff Meeting
 - New employee handbook administration
 - Hiring Discussions for Project Program Manager Discussions
 - Office Cubicle Project
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Meeting & Staff Meeting
 - HR Consultant: Job Descriptions and Appraisal Process
 - Gallagher Salary Study engagement
- ✓ Communication & Outreach
 - Website Comments
 - MPCA Resiliency Grant
- ✓ Information Management
 - District Boundary Adjustment Process
- ✓ Restoration Projects
 - SWPPP Presentation Development
 - Stormwater Reuse Analysis Discussions – Hugo
 - Centerville Lake – WMP Adjustments
- ✓ Regulatory
 - Unresolved/Historic Permit Project
 - Inspection Program Capacity Considerations
 - Metro Shooting / Trost Settlement Discussions
 - Regulatory / PDS Coordination
 - Inspection Team Meeting
- ✓ Ditch & Creek Maintenance
 - Biweekly Program Discussions with Consultants
 - Flint Hills Resources Pipeline Crossings Follow -up
 - MS4 Permit PDS Designation
 - ACD 10-22-32 Alternative #4 Assessment
 - ACD 53-62 Repair Discussions
- ✓ Lake & Stream Management
 - Centerville Lake Consideration Alum Treatment
- ✓ District Facilities
 - Facility operations, Implementation Discussions

MEMORANDUM
Rice Creek Watershed District

Date: July 19th, 2023
To: RCWD Board of Managers
From: Patrick Hughes, Permit Coordinator/Wetland Specialist
Subject: Staff Report for 06/20/23 to 07/19/23

Summary

- Created new permit and review files for the online database
- Attended the 06/28/2023 and 07/12/2023 Board Meetings
- Hosted pre-application meeting for Arden Hills 2024 Street Improvement project
- Attended CSAH 32 Monthly Meeting in June
- Attended stormwater reuse program meeting with City of Hugo and WSB
- Hosted pre-application meeting for SW corner Lexington Ave and 125th Ave
- Hosted pre-application meeting for North Heights Apartment Building in Shoreview
- Hosted TEP meeting related to 35W Logistics Center replacement plan comments
- Anoka TEP site reviews – Austin Street, Blaine Water Tower, Oakwood Ponds, Butterfly Marsh, Bituminous Roadways
- Discussed Metro Shooting content for August workshop
- Discussed unresolved permit project and MS4Front search needs
- Hosted pre-application meeting for LCI Landscapes on Lake Drive
- Hosted pre-application meeting for Semi-Stow project in New Brighton
- Hosted WCA pre-application meeting for CSAH 14 and CR 53 roundabout
- Assisted in resolution of potential wetland violation at Blake Drilling
- Met with potential buyer of lot from permit application 18-104
- Reviewed Gateway Interstate wetland as-built
- Furthered regulatory website content
- Reviewed Austin Street exemption and replacement plan application
- Assisted with Watermark/ACD 55 abandonment/reroute resolution

MEMORANDUM

Rice Creek Watershed District



Date: July 19, 2023
To: RCWD Board of Managers
From: Ashlee Ricci, Public Drainage Inspector
Subject: Staff Report (06/21/2023 – 07/19/2023)

Highlights from Preceding Month

- Attended regular staff meetings, Board workshop, and Board meeting
- Responded to citizen inquiries regarding drainage concerns
- Coordinated IT correspondence, device maintenance, device procurement
- Attended drainage Team biweekly meetings
- Managed contracted services agreement workplans
- Continued work plan development for District Facilities and Public Drainage Systems
- Reviewed invoices for approval and coordinated payments with Office Manager
- Continued development of materials for onboarding staff into information technology
- Directed work tasks for Field Technical Assistant
- Review work on ACD 53-62 Main Trunk repair and coordinate with HEI rep
- Coordinate with City staff for ACD 53-62 Main Trunk repair
- Attend weekly construction meetings ACD 53-62
- Continued additional job duties to cover Project Manager's position
- Managed and reviewed budgets for IT and public drainage and facilities
- Began preparation for transition to new IT liaison and additional staff
- Reviewed and coordinated PDS MOA
- Review data practices act policy
- Attend virtually Drainage Work Group meeting
- Troubleshoot errors at the Bald Eagle Lake, Hansen Park, and Oasis iron-enhanced sand filters
- Inspect drainage systems; begin coordination of beaver removals
- Inspect facilities, including vegetation management at BEL and Hansen Park IESF's

MEMORANDUM
Rice Creek Watershed District



Date: July 19, 2023
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Report: June 22nd – July 19th, 2023

Highlights from the preceding month

- Presented the annual MS4/SWPPP informational meeting at the RCWD Board meeting on June 28th.
- Conducted 12 site inspections for various sites in the cities of Columbus and Forest Lake.
- Sent out inspection reports to sites that required corrective actions.
- Coordinated with appropriate RCWD staff and property owner regarding work outside of a previously approved project area that resulted in wetland impact.
- Conducted close out inspection for Permit #21-026 and have provided closure memo to District Administrator for return of held surety.
- Attended various internal meetings.



MEMORANDUM
Rice Creek Watershed District

Date: July 19, 2023
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications/Outreach Coordinator
Subject: Staff Report 6/20/2023- 7/19/2023

Water Stewards

- Working on capstone projects with City of Roseville

Blue Thumb

- In progress- Sustainable Landcare Training program
- Attending Steering Committee meetings

Partnerships/Collaborations

- Event planning and attending with various partners
 - Next event with City of Fridley, Coon Creek WD, MWMO
- Library programming planning with Mahtomedi/Washington County Library
- Blaine Wetland Sanctuary tour planning

CAC

- Planning summer 2023 project tour

RCWD Website

- Content Creation and Development in progress

Project Outreach

- Various lake water quality and aquatic vegetation educational videos and materials
- Various outreach activities for Johanna Creek Carp Barrier
 - Sign ordered
- Various outreach activities and sign creation for Middle Rice Creek Restoration
 - Sign ordered
- Stormwater Grant Recipient Project outreach
 - Following up on completed projects to write articles and use them for outreach
- Creating ArcGIS Story Maps for various District activities and projects

RCWD Climate Resiliency Building Project

- Freshwater report complete
- Houston's report complete
- Final MPCA reporting complete

MEMORANDUM
Rice Creek Watershed District



Date: 7/19/23
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 6/20/23 – 7/18/23

Highlights from Preceding Month

- Conducted routine monitoring and maintenance at various stream/ditch/project sites throughout the District.
- Conducted routine monitoring at various lake sites throughout the District.
- Conducted special sampling at Spring Lake for phytoplankton analysis.
- Picked up first round of lake samples from volunteers for the Met Council's Citizen-Assisted Monitoring Program.
- Maintained/calibrated/inventoried monitoring equipment and restocked monitoring supplies.
- Continued researching rating curve theory/development and collected streamflow measurements using new equipment.
- Met with USGS staff for a flow measurement demonstration at the Rice Creek gage site in Mounds View on July 12.
- Completed a new online USGS streamgaging training course.
- Responded to citizen concerns about downed trees in Rice Creek near their property.
- Ongoing coordination with HEI on boundary updates in the southwest portion of District (between RCWD and MWMO, CRWD, RWMWD, & VLAWMO) in Ramsey, Anoka & Hennepin counties.
- Ongoing tasks relating to the Stormwater Management Grant program (coordinating with grant recipients, potential upcoming projects, budgeting, etc.).
- Assisted with requests relating to the new RCWD website.
- Meet and greet meeting with new staff member Abby Tekiela.
- Scheduled illicit discharge staff training for July 31 to comply with the District's MS4 permit requirements.

MEMORANDUM
Rice Creek Watershed District



Date: July 19th, 2023
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 6/21/23 – 7/18/23

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent two permit applications to HEI for review.
- Sent two permit applications to RCWD for review.
- Received 17 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Phone and email correspondence.
- Attended 10 scheduled meetings.
 - Attended a pre-application meeting with RCWD and project’s consultant.
 - Attended the Health Partners Health Plan Renewal alternative with RCWD staff and Ken Carlson.
 - Scheduled and attended initial data practices overview meeting with Kelsey and Ashlee.
 - Assisted in on-boarding efforts of new RCWD staff member Abby Tekiela.
 - Assigned file input to Abby for general project assessment/process review.



MEMORANDUM

Rice Creek Watershed District

Date: July 18, 2023
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 6/21/2023 to 7/18/2023

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet
- Provide bi-monthly payroll template to Redpath, updated information as needed
- Received 1st half settlement reports from each county and provided special assessment coding
- Provided board memo for RCD4 WMD reimbursement to the City of Roseville
- Gathered and reviewed employee timesheets for administrator's final review
- Track accounts receivable and deposit checks as needed
- Review and track monthly financial reports
- Tracking expenses for Rule C permits that exceed \$9,000
- Tracking public drainage petition bonds and notify staff of status
- Tracking grant expenses for Peltier/Centerville Lakes Feasibility Study and FY2023 WBIF Grant
- Tracking HEI project task orders
- Handled HR/Benefit issues
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes. Provided workshop minutes
- Monitor District financial accounts and investments, US Bank and 4M
- Provide requested information to Board members and Administrator as needed
- Assisted Board and Staff as needed
- Provide information, assembled and distributed board packets for regular meetings and workshops, post regular meeting agenda packet on website, provided notice to web server
- Attended board meetings, board workshops and staff meetings
- Placed orders for supplies as needed
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche
- Working with Indigital to scan older permit files
- Schedule staff training with Ken Carlson No. Risk Partners to discuss health ins renewal plans

MEMORANDUM
Rice Creek Watershed District



Date: June 20th, 2023
To: RCWD Board of Managers
From: Abby Tekiela, Program Support Technician
Subject: Staff Report 06/21/23 to 07/18/23

- Reviewed IT invoice materials, contracting documents, and budgets
- Updating internal document (Breadcrumbs) of RCWD procedures and processes
- Identified MS4Front functionality improvements to be addressed
- Assisted Matt Kocian in water quality sampling on Rice Lake
- Created the 7/10 Workshop Agenda Packet
- Continue to support Theresa Stasica in Agenda Packet and Workshop Packet creation
- Continued progress on Project Directory
- Shadowed landowner meeting with Ashlee Ricci & Abel Green
- Attended 07/13 Staff Meeting
- Attended 06/29 Staff Meeting
- Assisted in permit in-take and review file creation
- Completed Construction Installers online certification training
- Organized internal vehicle checkout calendar



MEMORANDUM
Rice Creek Watershed District

Date: July 19, 2023
To: RCWD Board of Managers
From: Terrence Chastan-Davis, District Inspector/Technician
Subject: Staff Report (June 22-July 19, 2023)

Highlights from Preceding Month

- ✓ Completed 21 inspections of projects and reviewed files to confirm rule compliance.
 - Met with 6 site supervisors to discuss corrective actions on site.
 - Sent out inspection reports with specified corrective actions and requested updates when corrective actions were complete.
- ✓ Organized and participated in the inspector team meeting to discuss program efficiencies and projects with inspection and review staff.
- ✓ Attended and participated in 3 onsite visits with agency partners to review violation restoration.
- ✓ Assisted Ramsey County SWCD and Washington Conservation District inspectors with specific permit inquires.
- ✓ Reviewed and coordinated the review of 4 as-built surveys for compliance with the approved plans.
- ✓ Presented to the RCWD Board regarding matters associated with the ACD 55 reroute/RCWD permit #18-046.
- ✓ Reviewed the Ramsey County SWCD Q2 invoice for inspection services.
- ✓ Compiled inspection hours/records for Centerville Inspections and drafted the Q2 summaries.
- ✓ Recommended 1 permits for closure and/or surety returns/partial returns.
- ✓ Re-issued a permit for a project with remaining site work.
- ✓ Assisted in responding to questions and concerns from the public, applicants, contractors, and contracted inspectors.

MEMORANDUM

Rice Creek Watershed District



Date: July 19th, 2023
To: RCWD Board of Managers
From: Kelsey White, Permit Review Technician
Subject: Staff Report 6/21/2023 – 7/18/2023

- Conducted completeness review for 5 wetland boundary/type applications.
- Drafted and sent 3 WCA Wetland Boundary/Type NOAs.
- Drafted and sent 3 WCA Wetland Boundary/Type NOD.
- Coordinated and attended 3 wetland boundary site reviews.
- Created 4 review files.
- Completed staff review for 2 permit applications.
- Drafted and noticed 2 amended CAPROC.
- Sent 6 administrative action notices to the Board.
- Sent one notice for permit review costs exceeding \$9,000.
- Sent two Statute 15.99 review timeframe extensions.
- Sent notice of permit issuance for 10 permit applications and one amended permit.
- Sent 6 CAPROC notices and 3 Amended CAPROC notices.
- Coordinated with applicants on submittal and review of CAPROC items for 11 permit applications.
- Attended one pre-application meeting.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended monthly inspection team meeting.
- Drafted new Rule D Notice of Intent form for the regulatory program.
- Responded to email and telephone inquiries about RCWD permitting requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.
- Assisted Lake and Stream Program Manager with lake monitoring.

ITEMS FOR DISCUSSION AND INFORMATION

3. August Calendar



JULY						
S	M	T	W	T	F	S
	2	3	4	5	6	7
	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MEMORANDUM
Rice Creek Watershed District

Date: July 17, 2023
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: August Calendar

- Wednesday, August 2, 5:30 p.m.** Citizen Advisory Committee Meeting,
 Board Liaison Manager John Waller
 RCWD District Conference Room and remotely*

- Monday, August 7, 9 a.m.** Board Workshop
 RCWD District Conference Room and remotely*

- Wednesday, August 9, 9 a.m.** Regular Board of Managers Meeting
 at Shoreview City Hall Council Chambers and remotely*

- Wednesday, August 23, 9 a.m.** Regular Board of Managers Meeting
 Proposed Budget Hearing
 at Shoreview City Hall Council Chambers and remotely*

Deadline for submission of per diem claims is August 10, 2023

* remotely=by alternative means (teleconference or video-teleconference) from remote locations