



APPROVED

RCWD BOARD OF MANAGERS WORKSHOP

Monday, July 8, 2024

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:02 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Jess Robertson, Marcie Weinandt

3 Absent: Steve Wagamon (with prior notice)

4 Staff: Lake & Stream Manager Matt Kocian, Water Monitoring Technician Catherine Nester, Watershed
5 Technician/Inspector Ali Chalberg, Program Support Technician Emmet Hurley (video-conference),
6 Office Manager Theresa Stasica

7 Consultants: District Engineer Chris Otterness-Houston Engineering, Inc.,

8 Visitors:

9 **Monitoring Program Annual Review and Budget Projections**

10 Lake and Stream Program staff provided a program annual review presentation to the Board which included
11 long-term condition monitoring, proper diagnosis of water resource problems, and project and program
12 assessments of completed projects. Lake and Stream Manager Kocian also reviewed the programs past and
13 2025 proposed budget. He is recommending the budget for 2025 be a zero increase from 2024.

14

15 **RCWD’s Draft 2025 Budget**

16 Administrator Tomczik reviewed the draft budget with the Board and discussed changes and highlights
17 within each program.

18 Updates and additional discussions included:

- 19 • Purchase of a side-by-side ATV for all staff/program use and potential additional vehicle
20 lease/purchase.
- 21 • Office lease expiration in 2025. Administrator Tomczik discussed the need for additional secure
22 parking at our current location. Manager Robertson stated she would contact the building’s lease
23 manager regarding this issue and facilitate a conversation to work on a solution.
- 24 • 30-03 Visual Media Program. Refocus MN Water Steward Program funding to this new program.
- 25 • 30-05 Mini-Grants Program. The Board discussed the popularity of the mini-grant program and
26 increasing the budget to \$20,000.
- 27 • 35-04 District Wide Modeling. Administrator Tomczik recommended increasing the District Wide
28 Modeling budget by \$10,000 from the amount presented for a software conversion to keep the
29 modeling relevant.

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**BOARD OF
MANAGERS**

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

30 • Fund 60-08 RCD 2, 3, 5 Basic Water Management Project. Administrator Tomczik informed the
31 Board their MPCA resiliency grant application remains without conclusion. He is budgeting money
32 for the project. The Board discussed the estimated MPCA grant award timeline. Manager Robertson
33 stated she would reach out to Senator Kreun for an MPCA contact to find out more about the grant
34 timeline.

35

36 The Board by consensus agreed to the draft budget with the adjustments discussed and directed staff to
37 notice the budget public hearing for August 14, 2024, at 9 a.m.

38

39 **Administrator Updates**

40 • The District has adopted an administrative electronic signature policy and will be using Adobe
41 DocuSign as its approved platform.

42 • Field Technician Assistant interviews will be held this week.

43

44 Manager Robertson informed the Board that she will not be attending the July 24th meeting due to a city
45 commitment.

46

47 The workshop was adjourned at 11:13 a.m.