



JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, July 24, 2024, 9:00 a.m.

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

or via Zoom Meeting:

<https://us06web.zoom.us/j/85178802098?pwd=bfH1qpWWqbaM3ylm4npmv9HupUCJr6.1>

Meeting ID: 851 7880 2098

Passcode: 881893

+1 312 626 6799 US (Chicago)

Meeting ID: 851 7880 2098

Passcode: 881893

Proposed Amended Agenda

CALL TO ORDER

ROLL CALL

SECRETARY PRO TEM

SETTING OF THE AGENDA

**APPROVAL OF BOARD MINUTES: JULY 8, 2024, WORKSHOP AND JULY 10, 2024,
REGULAR MEETING**

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 53-62 Stabilization Work Order (Tom Schmidt)
2. 2024 Rule Revision – Distribution for Public Review (Patrick Hughes)
3. Miron Water Quality Grant – Contractor Payment (Molly Nelson)
- 3-4. Biennial Solicitation for Professional Services 2025-26 (Nick Tomczik)
5. Clean Water Council Letter (Kendra Sommerfeld)
- 4-6. Check Register Dated July 24, 2024, in the Amount of \$239,963.25 and July Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports
2. August Calendar
3. Administrator Updates
4. Manager's Update

Items Requiring Board Action #1 ACD 53-62 Stabilization Work Order
(Tom Schmidt)

Amended Proposed Motion ACD 53-62 Repair

Manager _____ moves to approve US Site Work's Erosion Repair Proposal work order dated June 28, 2024, not to exceed \$35,546.45 and delegate to the administrator, on the advice of counsel, the authority to execute the described individual work order, seconded by Manager _____.

Items Requiring Board Action #3: Miron Water Quality Grant-Contractor Payment
(Molly Nelson)

5/22/2024 Board Motion:

Motion by Manager Waller, seconded by Manager Bradley, to authorize the W20-02 Fran Miron Waste Storage Facility Water Quality Grant cost-share payment of \$30,000.00 in coordination of the WCD/NRCS funds dispersal plan and upon delivery of confirmation from the NRCS that the project work completed at the time of payment is built according to the approved plans. Motion carried 5-0.

Proposed Motion:

Motion by Manager _____, to approve W20-02 Cost-Share Voucher Payment to Ashwill Companies as submitted and certified by the Outreach and Grant Technician Nelson and directs staff to issue a payment in the Amount of \$30,000.

RICE CREEK WATERSHED DISTRICT WATER QUALITY GRANT PROGRAM

VOUCHER AND PRACTICE CERTIFICATION SUMMARY FORM

A PAYEE INFORMATION <input type="checkbox"/> Check if name or address change		B CONTRACT INFORMATION	
Name Ashwill Companies		RCWD Contract Number W20-02	Approved Maximum Contract Amount \$30,000.00
Address PO Box 507		Receiving Water Hardwood Creek (JD2)	
City, State, Zip Code Cokato, MN 55321		Project Effective Life 25	Parcel ID Number 1503121340001

C COST INFORMATION	Basis of Request	Type of Request	Total Approved Cost of Project
	<input checked="" type="checkbox"/> Installation <input type="checkbox"/> Reinstallation	<input type="checkbox"/> Partial <input checked="" type="checkbox"/> Final	\$272,299.06

R/I	ITEM	QUANTITY	UNIT	UNIT PRICE	COST
I	AIA Document G702	1	1	\$530,813.34	\$530,813.34
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

(attach additional sheets as necessary)

R: Receipt/Invoiced Item	I: In-kind Contribution	TOTAL	\$530,813.34
--------------------------	-------------------------	--------------	---------------------

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Janet Artmann Digitally signed by Janet Artmann
DN: C=US, E=janet@ashwillcompanies.com,
O=Ashwill Companies, CN=Janet Artmann **July 19, 2024**
(Payee Signature) (Date)

D PAYMENT INFORMATION	
TOTAL COST OF PROJECT	\$530,813.34
RCWD GRANT PAYMENT	\$30,000.00
TOTAL LANDOWNER COST	

(a) Total of Previous Payments	\$0.00
(b) Current Grant Payment Request	\$30,000.00
(c) Total of Other Funding Received	\$0.00

NOTE: (a) + (b) cannot exceed the approved percentage of the total approved cost of the project

Other Funding Received (Please identify source)

Outside Source 1	\$0.00
Outside Source 2	\$0.00

E CONSERVATION DISTRICT TECHNICAL CERTIFICATION	RCWD ADMINISTRATIVE CERTIFICATION	RCWD BOARD PAYMENT APPROVAL
I certify that a final inspection has been performed and that the items identified in part C have been completed and are in accordance with the standards and specifications for the requested water quality project.	I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the RCWD Water Quality Grant program.	
CONSERVATION SPECIALIST MICHAEL KRCDMARIK <small>Digitally signed by MICHAEL KRCDMARIK Date: 2024.07.19 12:39:53 -05'00'</small> July 19, 2024	RCWD STAFF REPRESENTATIVE <u>Molly Nelson</u> July 19, 2024	RCWD BOARD PRESIDENT _____ Date _____

Payee Information: Ashwill Companies
PO Box 507
Cokato, MN 55321

Grant Payment: \$30,000.00

APPLICATION AND CERTIFICATION FOR PAYMENT**AIA DOCUMENT G702**

PAGE ONE OF

PAGES

TO OWNER: Fran Miron
15250 Homestead Ave. N.
Hugo, MN 55038

PROJECT: Fran Miron Nutrient
Storage Facility

APPLICATION NO: 2

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 7/17/2024

FROM CONTRACTOR:

VIA ARCHITECT:

Ashwill Companies
PO BOX 507
Cokato, MN 55321

PROJECT NOS: 1089 & 1090

CONTRACT FOR: Eathwork & Concrete

CONTRACT DATE: 3/21/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	<u>505,324.34</u>
2. Net change by Change Orders	\$	<u>25,489.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>530,813.34</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>461,038.32</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$	<u>23,051.92</u>
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>23,051.92</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>437,986.40</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>229,814.37</u>
8. CURRENT PAYMENT DUE	\$	<u>208,172.03</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>92,826.94</u>

CONTRACTOR:

By: _____ Date: _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$22,234.00	
Total approved this Month	\$3,255.00	
TOTALS	\$25,489.00	\$0.00
NET CHANGES by Change Order	\$25,489.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 2
 APPLICATION DATE: 7/12/2024
 PERIOD TO: 7/17/2024

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	B1 Quantity	B2 Actual Qty	B3 Unit Price	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
						FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
						1	MN-21 Excavation					
	Change #1 - Bottom Elevation	1		LS	\$6,400.00	\$6,400.00	\$0.00		\$6,400.00	100.00%	\$0.00	\$320.00
2	MN-23 Earthfill	2543		\$10.00	\$25,430.00		\$0.00		\$0.00		\$25,430.00	\$0.00
3a	MN-24 Concrete Base Sand	404	151	\$21.00	\$8,484.00	\$5,313.00	\$3,171.00		\$8,484.00	100.00%	\$0.00	\$424.20
	Additional Sand	155	155	\$21.00	\$3,255.00		\$3,255.00		\$3,255.00	100.00%	\$0.00	\$162.75
3b	MN-24 Sand Envelope	48		\$21.00	\$1,008.00	\$1,008.00	\$0.00		\$1,008.00	100.00%	\$0.00	\$50.40
4a	MN-32 2T Stack Wall	1	1	\$939.70	\$939.70		\$939.70		\$939.70	100.00%	\$0.00	\$46.99
4b	MN-32 2T Stack Footer	2	2	\$486.70	\$973.40		\$973.40		\$973.40	100.00%	\$0.00	\$48.67
4c	MN-32 4T Storage Wall	3	3	\$939.70	\$2,819.10		\$2,819.10		\$2,819.10	100.00%	\$0.00	\$140.96
4d	MN-32 4T Storage Footer	5	5	\$486.70	\$2,433.50		\$2,433.50		\$2,433.50	100.00%	\$0.00	\$121.68
4e	MN-32 6L Storage Wall	4	4	\$939.70	\$3,758.80		\$3,758.80		\$3,758.80	100.00%	\$0.00	\$187.94
4f	MN-32 6L Storage Footer	7	0	\$486.70	\$3,406.90	\$3,406.90	\$0.00		\$3,406.90	100.00%	\$0.00	\$170.35
4g	MN-32 8T Storage Wall	12	12	\$939.70	\$11,276.40		\$11,276.40		\$11,276.40	100.00%	\$0.00	\$563.82
4h	MN-32 8T Storage Footer	13		\$486.70	\$6,327.10	\$6,327.10	\$0.00		\$6,327.10	100.00%	(\$0.00)	\$316.36
4i	MN-32 10T Storage Wall	139	139	\$838.97	\$116,616.83		\$116,616.83		\$116,616.83	100.00%	\$0.00	\$5,830.84
4j	MN-32 10T Storage Footer	180		\$486.70	\$87,606.00	\$87,606.00	\$0.00		\$87,606.00	100.00%	\$0.00	\$4,380.30
4k	MN-32 Agitation Ramp	28	28	\$594.13	\$16,635.64		\$16,635.64		\$16,635.64	100.00%	\$0.00	\$831.78
4l	MN-32 Access Ramp	93	93	\$594.13	\$55,254.09		\$55,254.09		\$55,254.09	100.00%	\$0.00	\$2,762.70
4m	MN-32 HUAP	29		\$594.13	\$17,229.77		\$0.00		\$0.00		\$17,229.77	\$0.00
4n	MN-32 Floor Slab	122		\$594.13	\$72,483.86	\$72,483.86	\$0.00		\$72,483.86	100.00%	\$0.00	\$3,624.19
	Additional Rebar	1			\$15,834.00	\$15,834.00	\$0.00		\$15,834.00	100.00%	\$0.00	\$791.70
5a	MN-46 Tile	542		\$6.00	\$3,252.00	\$3,252.00	\$0.00		\$3,252.00	100.00%	\$0.00	\$162.60
5b	MN-46 Observation Well	1		\$9,360.00	\$9,360.00	\$9,360.00	\$0.00		\$9,360.00	100.00%	\$0.00	\$468.00
6	MN-27 Diversion	300		\$10.00	\$3,000.00		\$0.00		\$0.00		\$3,000.00	\$0.00
7a	CS-92 Safety Fence	410		\$30.33	\$12,435.30		\$0.00		\$0.00		\$12,435.30	\$0.00
7b	CS-92 Safety Fence	85		\$65.47	\$5,564.95		\$0.00		\$0.00		\$5,564.95	\$0.00
7c	CS-92 Lot Fence	200		\$7.35	\$1,470.00		\$0.00		\$0.00		\$1,470.00	\$0.00
8	MN-3 Remove Watering Fac./Fence	1		\$400.00	\$400.00		\$0.00		\$0.00		\$400.00	\$0.00
9	MN-5 Silt Fence	265	0	\$3.00	\$795.00		\$0.00		\$0.00		\$795.00	\$0.00

10	MN-6 Seeding & Mulching	1	\$1,800.00	\$1,800.00		\$0.00		\$0.00		\$1,800.00	\$0.00
11	CS-93 Level Indicator & Safety Sign	1	\$1,650.00	\$1,650.00		\$0.00		\$0.00		\$1,650.00	\$0.00
GRAND TOTALS				\$530,813.34	\$241,909.86	\$219,128.46	\$0.00	\$461,038.32	86.86%	\$69,775.02	\$23,051.92

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



Figure 1 Topsoil and organics stripped, fence and watering facility removed, Krcmarik, 5/1/24



Figure 2 Tile and observation well placed, sand base under construction in final excavation



Figure 3 Catch basin well elevation, size, precast stamp, and seal check



Figure 4 Tile material and size check, 5/13/24



Figure 5 Sand base depth and compaction check, Krcmarik 5/15/24



Figure 6 Steel and waterstop check, Krcmarik 6/4/24



Figure 7 Steel bar spacing, size, and clear check, Krcmarik 5/24/24



Figure 8 Steel shop tags, Krcmarik 5/24/24



Figure 9 Floor concrete pour, QA mix, times, temperature, and placement Krcmarik 6/10/24



Figure 10 Floor concrete sealed and saw cut, Krcmarik 6/10/24



Figure 11 Floor concrete pour 24 hours post pour, crack and visual inspection, pick up QA break cylinders Krcmarik 6/11/24

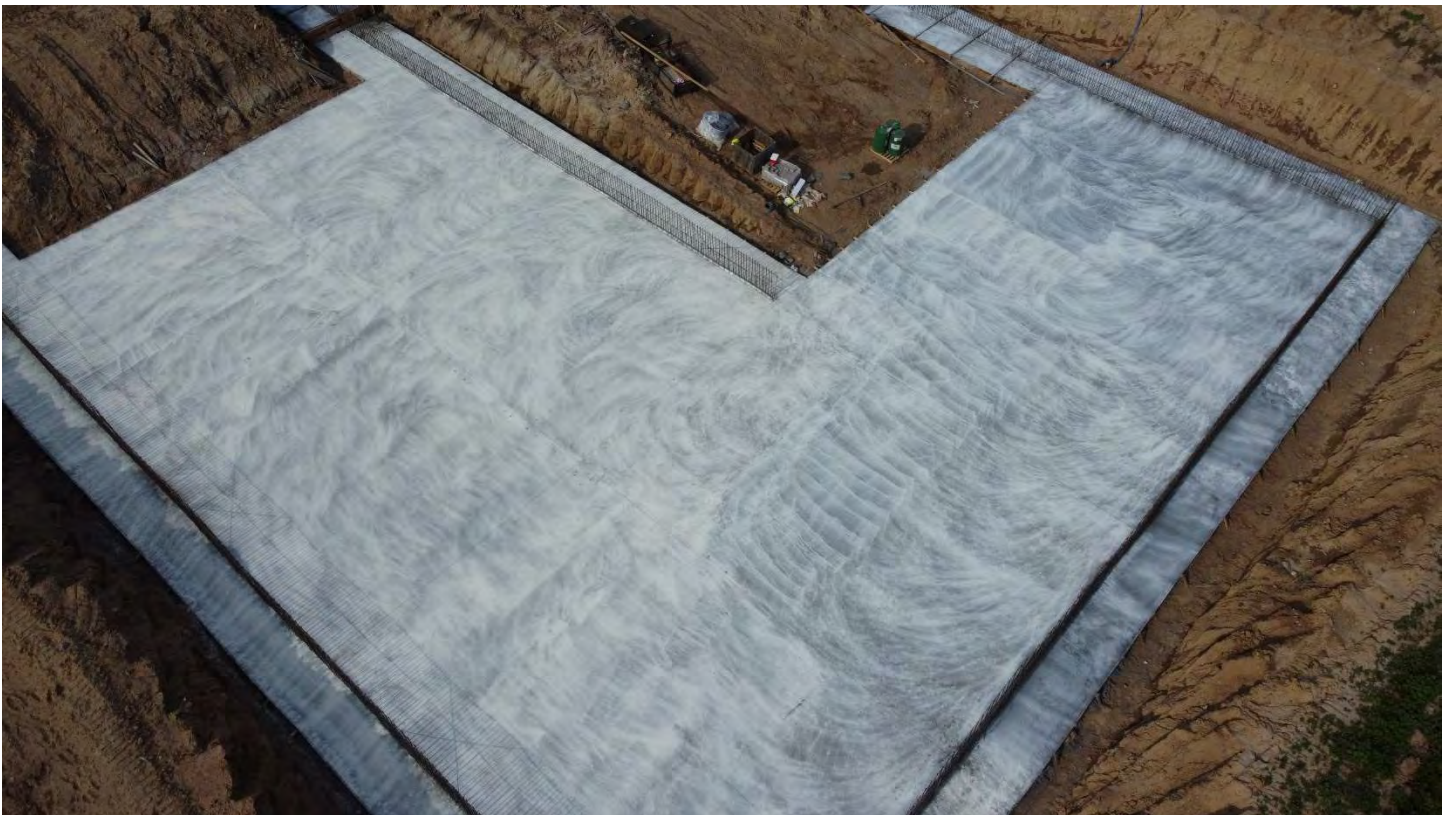


Figure 12 Floor concrete pour 24 hours post pour, crack and visual inspection, Krcmarik 6/11/24



Figure 13 Wall placement, Krcmarik



Figure 14 Ramp steel before placement, Krcmarik



Figure 15 Final Ramp, placement Krcmarik



Figure 16 Ramps cured and apron placement underway, Krcmarik



Figure 17 Apron placement, Krcmarik



Figure 18 Apron complete, Krcmarik

Items Requiring Board Action #4 Biennial Solicitation for Professional Services 2025-26
(Nick Tomczik)

Amended Notice

RICE CREEK WATERSHED DISTRICT

Solicitation Of Interest Notice For Professional Services

The Managers of the Rice Creek Watershed District desire to update their list of accountants, attorneys, engineers, human resource, and information technologies professionals experienced in the work of Watershed Districts.

The solicitation will enable the Managers to identify consultants qualified to supply the professional services needed by the District; these currently include: engineer, attorney, accountant, human resource, and information technologies services. Based upon the review of the emailed information, the Managers will determine whether a personal appearance is required and, if necessary, will notify you.

Emailed proposals should include background and profile information on the firm, along with the specific information as to expertise in watershed district matters, hourly billing rates for 2025-2026, and names and qualifications of personnel.

Information should be limited to four pages and emailed to tstasica@ricecreek.org no later than September 13, 2024.

For further information, contact Nick Tomczik, Administrator, at 763-398-3079 or ntomczik@ricecreek.org. RCWD 4325 Pheasant Ridge Drive NE, Suite 611, Blaine, MN 55449.



July 24, 2024

Paul Gardner
Clean Water Council
520 Lafayette Road North
St. Paul, MN 55155

As a local unit of government that uses both Clean Water Fund Competitive Grants (CWF) and Watershed Based Implementation Funding (WBIF) for implementation of efforts that address a broad variety of water resource issues, we appreciate the opportunity to provide input as the Clean Water Council begins to develop their FY26-FY27 recommendations.

The Rice Creek Watershed District (RCWD) consists of 4 counties, 28 cities and townships, over 80 lakes, and a land mass of over 180 sq. miles. To address our water resource needs we rely on funding from both CWF and WBIF to accomplish our 2020-2029 Watershed Management Plan goals. These funding sources have been vital to the implementation of many impactful projects.

In recent years, the following projects have been completed in the RCWD with CWFs and WBIF:

- Centerville Lake Alum Treatment and Phosphorous Reduction Project- CWF
 - <https://www.ricecreek.org/project/centerville-lake-alum-treatment/>
- Johanna Creek Carp Barrier- WBIF
 - <https://www.ricecreek.org/project/johanna-creek-carp-barrier/>
- Lower Rice Creek Stabilization Project- CWF
 - <https://www.ricecreek.org/project/lower-rice-creek-stabilization/>
- Hansen Park Enhancement Project- CWF
 - <https://www.ricecreek.org/project/johanna-creek-carp-barrier/>
- Moore Lake Iron Enhanced Sand Filter- CWF
 - <https://www.ricecreek.org/project/moore-lake-iron-enhanced-sand-filter/>

In the next few years, we are planning to implement various stormwater management projects and stream stabilizations with CWFs. Without these funds these projects will not be possible. We respectfully request that the Council continue to fully fund the WBIF and the CWF so that watershed districts can fulfill their responsibilities in carrying out the work for clean water on behalf of their communities and partners.

Sincerely,

Michael Bradley
Rice Creek Watershed District Board President