



REGULAR MEETING OF THE RCWD BOARD OF MANAGERS
Wednesday, November 13, 2024

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota
and
Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

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CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, 2nd Vice-Pres. Steve Wagamon, Secretary Jess Robertson, and Treasurer Marcie Weinandt

Absent: None

Staff Present: Regulatory Manager Patrick Hughes, Drainage and Facilities Manager Tom Schmidt, Project Manager David Petry (video-conference), Office Manager Theresa Stasica, Program Support Technician Emmet Hurley (video-conference), Communications and Outreach Manager Kendra Sommerfeld

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); District Attorney Louis Smith from Smith Partners

Visitors: Chris Stowe, Bob S.

SETTING OF THE AGENDA

District Administrator Tomcik noted a staff handout for Minnesota Watersheds Annual Meeting proposed motion based on yesterday’s workshop, no proposed changes to the agenda.

Motion by Manager Robertson, seconded by Manager Weinandt, to approve the agenda, as presented. Motion carried 5-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the October 23, 2024, Board of Managers Regular Meeting and November 4, 2024, Workshop. Motion by Manager Robertson, seconded by Manager Weinandt, to approve the minutes, as presented. Motion carried 5-0.

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BOARD OF MANAGERS	Jess Robertson Anoka County	Steven P. Wagamon Anoka County	Michael J. Bradley Ramsey County	Marcie Weinandt Ramsey County	John J. Waller Washington County
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33 **OPEN MIC/PUBLIC COMMENT**

34 Chris Stowe, 426 Pine Street, asked if it would be possible for him to speak to the Board off the record.

35 President Bradley stated that would not be possible because there has to be a justification, under the law,
36 in order to close their meetings and make them private.

37 Mr. Stowe noted that at the last Work Session the Board had discussed the two law firms that the District
38 had engaged since 2008 and also discussed ACD 10-22-32. He noted that at the meeting the Board talked
39 for about an hour about the law firms and which firm they should continue with and made the decision to
40 continue paying for both firms. He stated that he felt a key question that should be asked was why the
41 District has had 2 law firms since 2008 which was when they had also hired Houston Engineering. He noted
42 that when ACD 10-22-32 was discussed he was not allowed to contribute to their conversation and he felt
43 that during the Board discussion, District Administrator Tomczik had lied to the Board using information
44 from a 2018 engineering survey and referencing the lowering of the culvert on Pine Street that was done in
45 2020. He explained that he felt this action increased his flooding issues and now the Board was also
46 discussing lowering the culvert on West Pine Street and the need for wetland credits. He noted that he was
47 fortunate that he has the time and resources to be able to attend the RCWD meetings and explained that
48 he disagreed with the actions that have been taken to lower pipes upstream before addressing and lowering
49 pipes downstream and noted that the road ditch was moving water in the opposite direction of the grade
50 of the roadway. He stated that felt they should fix the pipes downstream by increasing their size before
51 they do anything to the north.

52 **ITEMS REQUIRING BOARD ACTION**

53 **1. RCWD Rule Adoption**

54 Regulatory Manager Hughes reminded the Board that they had discussed this item at their
55 Workshop meeting yesterday. He noted that the public review period ended on September 20,
56 2024 and stated that the Board had also held a public hearing on this item at their September 11,
57 2024 meeting. He stated that staff had reviewed the comments received during the review period
58 and updated the rule language based on the comments. The comments were reviewed with the
59 Board at the workshop yesterday.

61 ***Motion by Manager Weinandt, seconded by Manager Bradley, to adopt Resolution 2024-10***
62 ***Adopting Rule Revisions.***

64 **THEREFORE BE IT RESOLVED** that the Board hereby adopts the proposed revisions to the District
65 Rules, as amended below;

- 66 • Paragraph B.1: The following text will be added, “Where a public applicant must acquire
67 land, a signed notice from the landowner acknowledging the application may be provided
68 in lieu of the landowner’s signature as a co-applicant.”
- 69 • Paragraph C.6(d)(2): The following text will be added, “...and 6(d)(1).”
- 70 • Paragraph C.9(e): The following text will be added, “be”
- 71 • Table C6: The following text will be added as an asterisk under the table, “Rain gardens are
72 ‘off-line’ infiltration or bio-filtration basins.”
- 73 • Paragraph F.5(e): The following text will be added, “...unless credits are unavailable or the

- 74 applicant demonstrates that credit price deviates substantially from a market condition.”
- 75 • Paragraph G.3: The text will be modified to, “The landowner or conveyance system owner
- 76 receiving a permit under this rule is responsible to maintain the permitted alteration in the
- 77 design condition.”
- 78 • Paragraph K.4: The word “statute” will be replaced with “law”

79 **BE IT FURTHER RESOLVED** that the District Administrator, on certification of the revised rules by

80 the Board Secretary, is to publish legal notice of the adoption of the revised rules; file the certified

81 revised rules with each county recorder and the Minnesota Board of Water and Soil Resources;

82 provide notice of adopted rules to each public transportation authority within the District; mail a

83 copy of the certified revised rules by January 1, 2025, to the governing body of each city and

84 township within the District; and file a certified copy of the revised rules in the official minute

85 book of the District;

86 **BE IT FURTHER RESOLVED** that the District Administrator is to supply a copy of the District’s

87 written response to comments to each commenting party and otherwise make the response to

88 comments available as a part of the public rulemaking record; and

89 **BE IT FINALLY RESOLVED** that the revised rules are effective as of January 1, 2025, and will apply

90 to all applications for permits that have not been submitted to the District and deemed complete,

91 within the meaning of Minnesota Statutes §15.99, by December 31, 2024.

92 Manager Robertson stated that she appreciated the robust discussion that the Board had at their

93 Workshop meeting and wanted to make note of a few things before the vote moved forward. She

94 noted that she had taken some time to go through the graph that had been included in the Board

95 packet from back in June that was a comparison between the State standards and the District. She

96 stated that she was surprised at how many of the regulations between the two were different and

97 that the District had a lot of layers in place that were above and beyond what the State required.

98 She stated that there was no statutory requirement that the District cannot talk about it without

99 having to wait for every two years and felt that this would be a good thing to include on a future

100 Workshop agenda and review a comparison of the State and the District in a more in depth fashion

101 and discuss the ‘why’ for the differences. She noted that she felt anything the Board could do, as a

102 governing body, to encourage open dialogue and positive relationships would be a good thing. She

103 reiterated that she would like to suggest that sometime in the 2025 calendar year that staff sit down

104 and have those conversations because she wanted to acknowledge the comments that were

105 received from the cities that seemed to have similar and repetitive issues. She explained that she

106 was happy to move forward with what has been presented, with the caveat that she would like the

107 Board to talk about this in a more robust manner in order to really understand why the District may

108 be a bit more heavy on the regulatory side versus what the State statutory minimums are.

109 President Bradley stated that he felt that was an excellent suggestion for sometime during the year

110 when they have a lower workload.

111 Manager Wagamon stated that he agreed.

112 Manager Waller stated that he did not disagree with the comments that have been made by the

113 Board but would also add that in addition to looking at the State minimum standards that they need

114 to understand what the cities have in place at this time. He stated that he felt that if they already

115 had a standard in place, that should be recognized and understood. He stated that he felt that in

116 some situations, there ended up being duplications and that they were not really working in a
117 partnership and asked that they take a look at both the State standards and what the cities have in
118 place. He stated that he did not believe that they had to wait for a slower time during the year for
119 the Board and felt that it could be something that is slipped into their discussions for the entire year
120 and explained that he would like to see it pursued soon.

121 Manager Wagamon reiterated that he agreed with all the comments that have been shared.

122 Manager Robertson stated that she thinks this will end up being a large conversation and will not
123 be something that will be a one workshop conversation. She suggested that staff try to break down
124 the relationship between the District and the cities that do have their own regulations or rules in
125 place and then review the State minimum standards compared to the District. She stated that it
126 may help to include examples on how and why things exist the way they are.

127 **ROLL CALL:**

128 ***Manager Bradley – Aye***

129 ***Manager Robertson – Aye***

130 ***Manager Wagamon – Aye***

131 ***Manager Waller – Aye***

132 ***Manager Weinandt – Aye***

133 ***Motion carried 5-0.***

134

135 **2. RCWD Employee Handbook Updates**

136 President Bradley noted that Administrator Tomczik reviewed the proposed updated with the Board
137 at their Workshop yesterday.

138

139 ***Motion by Manager Bradley, seconded by Manager Robertson, to approve District Employee***
140 ***Handbook amendments to Section 4.2 Employment Classification, Section 4.4 Time Records,***
141 ***Section 7.2 Vacation, and Section 7.3.1 Earned Sick and Safe Time Leave. Motion carried 5-0.***

142

143 **3. MN Watersheds Annual Meeting Delegates & Voting**

144 President Bradley noted that this topic was also discussed at the recent Workshop meeting.

145

146 **Motion by Manager Bradley, seconded by Manager Robertson, to designate Manager Bradley**
147 **and Manager Weinandt as delegates to the 2024 MN Watersheds business meeting, with Manager**
148 **Waller as the alternate. Motion carried 5-0.**

149

150 **Motion by Manager Bradley, seconded by Manager Robertson, to instruct the delegates to vote**
151 **in accordance with the stated RCWD positions related to the seven resolutions, budget, and**
152 **bylaw, voting ‘yes’ in favor of resolutions #1, #10, #13; and ‘no’ or ‘opposition’ to resolutions #2,**
153 **#3, #4, #5, #6, #7, #8, #9, #11, and #12, as discussed, on the agenda at the 2024 MN Watersheds**
154 **business meeting.**

155

156 Manager Robertson stated that she wanted to thank the delegates for taking time to attend the MN
157 Watersheds business meeting. She noted that she was curious about the back story on these items

158 and would like them to share whether or not there ends up being any spicy aftermath of those
159 discussions and would like to understand what was really at the heart of some of these items.

160
161 **Motion carried. 5-0.**

162
163 **4. Ramsey County Ditch Repair – Phase 2**

164 Drainage and Facilities Manager Schmidt explained that the District had completed the first phase
165 of the RCD-4 repairs which focused on vegetation management such as tree removal and turf
166 establishment. He noted that during the initial investigation of the repair, they discovered erosion
167 in the channel between Little Johanna and Big Johanna and what was before the Board today was a
168 request to award the contract to do the repairs between Little Johanna and Big Johanna.

169
170 ***Motion by Manager Waller, seconded by Manager Bradley, to award a contract to Dunaway***
171 ***Construction at a price of \$74,600.00, to complete channel stabilization repairs and authorize the***
172 ***Administrator to execute contract documents as necessary and on the advice of the engineer and***
173 ***counsel and to execute change orders increasing the contract price by an amount not to exceed***
174 ***30% of the contract price (\$22,380).***

175
176 President Bradley stated that he thought they had showed the District, at its best, when they
177 responded on the fly to a request to get in and fix a problem that needed to be fixed.

178
179 ***Motion carried 5-0.***

180
181 **5. Consider League of MN Cities Liability Coverage Waiver Form**

182 President Bradley explained that basically what this proposed action will do is that, to the extent
183 that there is insurance, that the District accepts liability up to the coverage of their insurance. He
184 noted that he believes this will be the tenth year that the Board has taken this action.

185
186 ***Motion by Manager Bradley, seconded by Manager Weinandt, that the District waives the***
187 ***monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to***
188 ***the extent of the limits of the liability coverage obtained from LMCIT. Motion carried 5-0.***

189
190 **6. Professional Services Contracts**

191 District Administrator Tomczik reminded the Board that every 2 years they solicit interest proposals
192 for its professional and technical services. He stated that on October 23, 2024, the Board had
193 provided consensus direction to develop and amend contracts with Houston Engineering, Redpath
194 and Company, and RYMARK. He noted that at the November 4, 2024 meeting the Board had
195 interviewed representatives of Rinke Noonan and Smith Partners for legal services and noted that
196 the Board had asked for clarity on the provisional components of the contracts and if they were able
197 to terminate those agreements. He explained that the District is able to terminate the agreements
198 and noted that there is language within the agreements that included a clause allowing either party
199 to immediately terminate the agreement. He referenced Resolution 2024-12 for legal services and
200 noted that included language regarding the delineation of duties. He explained that the District
201 had generalized this to be general council versus public drainage system, but noted that it goes
202 beyond that, as Rinke Noonan was working on other issues and Smith Partners was also engaging

203 with different projects that come through. He stated that the District can offer clarification to the
204 firms, as the Boards sees fit.

205
206 President Bradley suggested that the Board vote on the resolutions unrelated to legal services first
207 and then have additional discussion about the legal services. He noted that, to his knowledge, he
208 did not believe that there were any debates or additional discussion needed for any of the
209 resolutions besides the legal services. He stated that he had been pleased with the presentations
210 that the Board received from each of the law firms and felt that John Kolb had been very direct and
211 honest with the Board that he was not currently situated in the position where he felt he had the
212 capacity to represent the entire process for the District at this time. He stated that he has no
213 question in his mind that the District has the best situation that they can have with the best two law
214 firms in the State. He stated that he also wanted to remind the Board that these were personal and
215 related to their income and livelihood, so he did not believe that they should not upset that without
216 a really good reason.

217
218 Manager Robertson stated that she thought that they had intended to discuss the legal services
219 situation following the other professional services resolutions.

220
221 President Bradley explained that he did not think there was going to be any discussion on the other
222 items.

223
224 ***Motion by Manager Weinandt, seconded by Manager Bradley, to adopt Resolution 2024-11***
225 ***Retention of Engineering Services***

226 **THEREFORE BE IT RESOLVED** that the Board of Managers elects to extend the services agreement
227 for engineering services with Houston Engineering, Inc. for an additional two-year period (2025-
228 2026);

229
230 **BE IT FURTHER RESOLVED** that the Administrator is authorized to enter into an extension of the
231 existing agreement with Houston Engineering, Inc. in accordance with the terms of the proposal
232 received and such other terms as are not inconsistent therewith.

233
234 **ROLL CALL:**
235 ***Manager Bradley – Aye***
236 ***Manager Robertson – Aye***
237 ***Manager Waller – Aye***
238 ***Manager Weinandt – Aye***
239 ***Manager Wagamon – Aye***
240 ***Motion carried 5-0.***

241
242 ***Motion by Manager Weinandt, seconded by Manager Wagamon, to adopt Resolution 2024-13***
243 ***Retention of Accounting Services***

244 **THEREFORE BE IT RESOLVED** that the Board of Managers elects to extend the services agreement
245 for accounting services with Redpath and Company for an additional two-year period (2025-2026);
246

247 **BE IT FURTHER RESOLVED** that the Administrator is authorized to enter into an extension of the
248 existing agreement with Redpath and Company in accordance with the terms of the proposal
249 received and such other terms as are not inconsistent therewith.

250

251 **ROLL CALL:**

252 ***Manager Bradley – Aye***

253 ***Manager Robertson – Aye***

254 ***Manager Waller – Aye***

255 ***Manager Weinandt – Aye***

256 ***Manager Wagamon – Aye***

257 ***Motion carried 5-0.***

258

259 ***Motion by Manager Bradley, seconded by Manager Weinandt, to adopt Resolution 2024-14***
260 ***Retention of Information Technology Services***

261 **THEREFORE BE IT RESOLVED** that the Board of Managers elects to extend the services agreement
262 for information technology services with Rymark for an additional two-year period (2025-2026);

263

264 **BE IT FURTHER RESOLVED** that the Administrator is authorized to enter into an extension of the
265 existing agreement with Rymark in accordance with the terms of the proposal received and such
266 other terms as are not inconsistent therewith.

267

268 **ROLL CALL:**

269 ***Manager Bradley – Aye***

270 ***Manager Robertson – Aye***

271 ***Manager Waller – Aye***

272 ***Manager Weinandt – Aye***

273 ***Manager Wagamon – Aye***

274 ***Motion carried 5-0.***

275

276 ***Motion by Manager Weinandt, seconded by Manager Bradley, to adopt Resolution 2024-12***
277 ***Retention of Legal Services***

278 **THEREFORE BE IT RESOLVED** that the Board of Managers elects to extend the services agreement
279 for legal services with Smith Partners and Rinke Noonan for an additional two-year period (2023-
280 2024);

281 **BE IT FURTHER RESOLVED** that the Administrator is authorized to enter into an extension of the
282 existing agreement with Smith Partners and Rinke Noonan in accordance with the terms of the
283 proposal received and such other terms as are not inconsistent therewith and consistent with
284 current delineation of duties between the firms which will be clarified further in discussions with
285 firms.

286 **BE IT FURTHER RESOLVED** where the scope of a particular project involves subject areas normally
287 handled by both firms, the Administrator has authority to select one of the two firms to provide all
288 legal services associated with that project.

289 Manager Robertson asked when the District put the RFP process out and the proposals come back
290 if they include costs, including retainers.

291 President Bradley stated that it did include that information.

292 Manager Robertson stated that her understanding from the workshop discussion was that both law
293 firms, independently, have not only the experience with other watershed clients, but also offer 'ala
294 carte' capacities, as it relates to serving the watershed. She asked if she had misunderstood that
295 from their conversation.

296 District Administrator Tomczik stated that both firms have identified work in all areas that
297 watersheds endeavor in and Rinke Noonan noted its expertise in public drainage.

298 President Bradley stated that one thing he has learned from his long career is that lawyers are not
299 fungible. He noted that while Rinke Noonan has partners who do business law, he has not met any
300 of them, vetted them, or gotten reviews of them. He stated that they may be the best people in
301 the world, but he would not want to hire one on the fly.

302 Manager Robertson stated that it was her understanding that these contracts were not specific to
303 just District Attorney Holtman, District Attorney Smith, or Drainage Attorney Kolb and the District
304 would actually be employing the entire legal firm.

305 President Bradley stated that there is what the contract says and then there is reality.

306 Manager Robertson stated that would be perception versus reality.

307 President Bradley explained that Smith Partners has 3 attorneys at their firm and the District sees
308 two of them. He stated that Rinke Noonan is a larger firm, but also handles things like divorce, which
309 has nothing to do with the kinds of things the District does. He stated that he was just saying that
310 he would not want to hire a business lawyer because John Kolb has told the District that he did not
311 have the capacity to do it all at this time. He stated that he believes that Mr. Kolb would really
312 want to bring on somebody and vet that person, have the District meet them and determine that
313 they would be able to have the same personality and style that they have come to appreciate about
314 Mr. Kolb.

315 Manager Wagamon stated that he felt that could be done.

316 President Bradley agreed it could be done but did not believe it could be done this year.

317 Manager Robertson stated she appreciated the comments from President Bradley as well as his legal
318 background, but explained that her comments come from her own level of government experience
319 where they hire one law firm that offers ala carte and everything under the sun. She stated that her
320 take away was from the sit down discussions that they had is that both firms are not only
321 experienced, but more than qualified. She stated that she did not necessarily know if the correct
322 answer was moving forward with both, or one over the other, but did feel that these were
323 appropriate questions to be asked because the legal component of the District's budget is in just
324 about every department and sub -category that they have. She stated that, personally, she prefers
325 having a streamlined legal 'go-to' firm.

326 Manager Wagamon stated that he completely agreed and also shared the same feelings as Manager
327 Robertson and was also basing this on his own personal experiences.

328 Manager Weinandt stated that District Administrator Tomczik had presented the Board with three
329 different versions of Resolution 2024-12 and she had read aloud the version that included both legal
330 firms.

331 President Bradley confirmed that had been the resolution language read aloud as part of the motion
332 and noted that he had seconded that motion.

333 **ROLL CALL:**

334 ***Manager Bradley – Aye***

335 ***Manager Robertson – Nay***

336 ***Manager Waller – Nay***

337 ***Manager Weinandt – Aye***

338 ***Manager Wagamon – Nay***

339 ***Motion failed 2-3.***

340

341 ***Motion by Manager Bradley, seconded by Manager Waller, to adopt Resolution 2024-12***
342 ***Retention of Legal Services***

343 **THEREFORE BE IT RESOLVED** that the Board of Managers elects to extend the services agreement
344 for legal services with Rinke Noonan for an additional two-year period (2023-2024);

345 **BE IT FURTHER RESOLVED** that the Administrator is authorized to enter into an extension of the
346 existing agreement with Rinke Noonan in accordance with the terms of the proposal received and
347 such other terms as are not inconsistent therewith.

348 President Bradley explained that he would vote no on this resolution because if the District was only
349 going to have one law firm, he would prefer to go with Smith Partners.

350 Manager Wagamon stated that he has probably spent more time thinking about this decision than
351 he has for any other decision that he has made while serving on the Board. He stated that he
352 wanted to make it clear that he had nothing against Smith Partners and thinks both lawyers were
353 upstanding citizens and excellent lawyers but felt that the District needed to make a change.

354 **ROLL CALL:**

355 ***Manager Bradley – Nay***

356 ***Manager Robertson – Aye***

357 ***Manager Waller – Aye***

358 ***Manager Weinandt – Nay***

359 ***Manager Wagamon – Aye***

360 ***Motion carried 3-2.***

361

362 President Bradley extended an apology to District Attorney Smith.

363 Manager Wagamon stated that he also wanted to apologize because he felt bad.

364 Manager Waller thanked District Attorney Smith for his services to the District over the years.

365

366 **7. November 27, 2024 Check Register – Resolution Authorizing Treasurer Approval**

367 District Administrator Tomczik explained that this resolution is presented as the Board only has one
368 regular meeting in November and this action would authorize the Treasurer to review and approve
369 the November 27, 2024 Check Register for payment, not to exceed \$400,000 for operational
370 expenses and \$150,000 for surety returns.
371

372 ***Motion by Manager Weinandt, seconded by Manager Waller, to adopt Resolution 2024-15***
373 ***Authorization For Payment Of November 2024 Check Register***

374 **THEREFORE BE IT RESOLVED** that the Board of Managers authorize the District Treasurer to review
375 and approve payment of the November 27, 2024 check register in an amount not to exceed
376 \$400,000 for operating expenses, and \$150,000 surety returns.
377

378 **ROLL CALL:**
379 ***Manager Bradley – Aye***
380 ***Manager Robertson – Aye***
381 ***Manager Waller – Aye***
382 ***Manager Weinandt – Aye***
383 ***Manager Wagamon – Aye***
384 ***Motion carried 5-0***
385

386 **8. Check Register Dated November 13, 2024, in the Amount of \$160,618.02 Prepared by Redpath**
387 **and Company**

388
389 ***Motion by Manager Weinandt, seconded by Manager Waller, to approve check register dated***
390 ***November 13, 2024, in the Amount of \$160,618.02 prepared by Redpath and Company. Motion***
391 ***carried 5-0.***
392

393 **ITEMS FOR DISCUSSION AND INFORMATION**

394 **1. District Engineer Updates and Timeline**
395

396 **2. November/December Calendar**

397 President Bradley noted that there would be no Board meetings on November 27, 2024 or
398 December 25, 2024.

399
400 Manager Weinandt stated that Manager Wagamon would be attending the upcoming CAC meeting
401 in her place.
402

403 Manager Waller reminded the Board that their December 11, 2024 meeting would be held in the
404 evening and not the morning.
405

406 **3. Administrator Updates**
407

408 **4. Managers Update**

409 Manager Waller stated that he, President Bradley, and District Administrator Tomczik attended the
410 Watershed Round-Up Annual meeting. He stated that the presentation made by RCWD was on
411 the new manure facility that will be up on JD-2.

412
413 Manager Weinandt stated that she had listened to yesterday's meeting and asked if she had
414 understood correctly that Bob, the CAC member from Washington County, had passed away.

415
416 Manager Waller stated that was correct.

417
418 Manager Weinandt offered her condolences to Bob's family and explained that he had served on
419 the CAC for many years.

420
421 President Bradley stated that Bob had not sought re-election because of his health and noted that
422 Bob was a wonderful, kind, and gentle person.

423
424 Manager Wagamon reiterated his apology to Smith Partners that the District would no longer be
425 utilizing their legal services and explained that he has liked working with them and shared that they
426 were great to him every time he spoke with them.

427
428 President Bradley asked which Board members would be in attendance at the City-County Partner
429 Meeting later in the day.

430
431 Manager Robertson stated that she would be unable to attend because of her job.

432
433 The remainder of the Board stated that they would be in attendance at the City-County Partner
434 Meeting.

435
436 **ADJOURNMENT**

437 ***Motion by Manager Robertson, seconded by Manager Wagamon, to adjourn the meeting at 9:49 a.m.***

438 ***Motion carried 5-0.***

439